



PROSPECTUS

2020-2021



Re-accredited by
NAAC with grade "B"
in 2015 (cycle-II)

Medium of Instruction:
ASSAMESE AND ENGLISH
Class Hours: 9.00 AM to 4.30 PM

Ganeshguri, Guwahati-781006

Email : dispurcollege1978@gmail.com
www.dispurcollege.ac.in

DISPUR COLLEGE

Our Vision

To attain and ensure quality enhancement in higher education to produce qualitative, productive and expert human capital for an decent economic and social life of the state in particular and nation as a whole.

Our Mission

Being nearest to the capital of Assam, we are trying to attract students from entire north-east for educational, social, cultural upliftment and assimilation and thereby generating for society an effective workforce.

Dear Students

Dispur College welcomes you to an exciting world of choices as you embark on a new sphere of your educational voyage in the journey of your life. Dispur college fraternity has always viewed education as a holistic learning experience, where students can develop into well-equipped personalities rather than just objects of wisdom.

We do not believe in laxity in the maintenance of discipline in all aspects of campus life. This, we believe, will equip you to maintain a balance of freedom and duty which the adult world involves, and become the lodestar of information and leadership. We spare no effort in our aim of producing bright, knowledgeable and skilled students to be the society's beacon of light.



Inspired to Achieve...

Dispur College takes pride in being the first college in Guwahati to provide Wi-Fi facilities in the campus and is the first provincialised college of Assam to introduce e-procurement. Our college is cashless which is another achievement. Several projects are going on with financial aid from UGC, RUSA and Govt. of Assam for improvement of infrastructure. It is a front runner in providing campus recruitment exercise. This is a giant step towards gainful placement of students after, or in some cases, even before graduation. Regular submission of Reports of MHRD, NAAC, Gauhati University and DHE gives us the opportunity to critically assess us due to which we could place ourselves with the band of 150-200 in NIRF 2018 and 2019 ranking and participated in NIRF 2020.

We are always open to fresh and constructive suggestions and ideas from the new generation anything that would make the world a better place to live in.

Ever since its inception, Dispur College has spared no effort to provide modern education, combining the latest global trends and techniques along with the age-old, rich, cultural heritage of India.

May yours be a bright future!

Best Practices:

- ♦ **All India Survey of Higher Education (AISHE) under MHRD:** To portray the status of higher education in the country, Ministry of Human Resource Development (MHRD) has endeavoured to conduct an annual web-based All India Survey on Higher Education (AISHE) since 2010-11. The College has been continuously getting itself assessed by the MHRD under the banner of All India Survey of Higher Education from 2010-11 to 2019-20. (<http://aishe.gov.in/aishe/home>)
- ♦ **Rashtriya Uchchatar Shiksha Abhiyan (RUSA) under MHRD:** RUSA aims to build a self-sustaining momentum that will push for greater accountability and autonomy of state institutions and impress upon them the need to improve the quality of education and infrastructure. The College is maintaining all the formalities regarding institutional development under RUSA. Works of three storied RCC Building for Library and Toilet Block under RUSA is in progress.
- ♦ **The National Institutional Ranking Framework (NIRF) under MHRD:** The NIRF has been accepted by the MHRD and launched by Honourable Minister for Human Resource development on 29th September 2015. This framework outlines a methodology to rank institutions across the country. The parameters broadly cover "Teaching, Learning and Resources," "Research and Professional Practices," "Graduation Outcomes," "Outreach and Inclusivity," and "Perception". Dispur College participated in 'India Ranking 2018 and 2019' through the College Nodal Officer Dr Ajoy Mitra and ranked under Rank-Band 150-200. (<https://www.nirfindia.org/2018/2019> College Ranking 150-200). College also participated in India Ranking 2020.
- ♦ **Cash less Transaction:** The Digital India programme is a flagship programme of the Government of India with a vision to transform India into a digitally empowered society and knowledge economy. Dispur College also followed all Government Notification time to time.

- **College Website / Digital Classroom / Educational Tour / Departmental Wall Magazine / Guardian and Student Feedback:**
 - ❖ The College has redesigned College website i.e. www.dispurcollege.ac.in and made it user friendly with up-to-date information as required by different stakeholders.
 - ❖ Digital Classroom has been introduced and phase wise more and more classrooms will be made interactive.
 - ❖ Educational tours have been arranged for every departments including the NCC and NSS by utilising the fund given by the state government. Both the teaching and non-teaching staff also participated.
 - ❖ Departmental Wall Magazine has been introduced to provide the students scope to express their talent of creativity.
 - ❖ Parents and Guardians are considered as the stake holder of higher education. In that context, the college decided to take formal feedback from the parents and guardians as well as students.
- **Government Scholarship Scheme:** The college facilitates all government scholarships for the benefit of the students.
- **State Infrastructure Grant (Govt. of Assam) and E Tendering:** The state government sanctioned Rs 1 crore to college for infrastructure development. The College undertakes (3) three storied RCC Building with rooftop Auditorium project and the work is completed in the financial year 2020.
- **SWAYAM(Study Webs of Active –Learning for Young Aspiring Minds):** SWAYAM is a programme initiated by the Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. UGC has taken the initiative and instructed to popularise MOOCs (Massive Open Online Courses) through the platform of SWAYAM. Dr Mousumi Devi, assistant professor, dept. of Economics, appointed as SWAYAM Mentor of Dispur College.

Dispur College in the ladder of progress

1. 1978 – Dispur College was established on 28 August by opening night shift in Gopal Boro Govt. HS School.
2. 1983-84 – The College Arts Stream was affiliated to Gauhati University and Assam Higher Secondary Education Council.
3. 1987-88 – The College shifted to its present location by opening day shift.
4. 1988-89 – The College introduced Semi-Commerce in HS level.
5. 1991-92 – The College started full-fledged Commerce Stream at the HS level.
6. 1992-93 – The publication of the College Magazine “Arun” was started.
7. 1994-95 – The College started Commerce Stream at Degree level and received permanent affiliation of TDC Arts Stream from GU.
8. 1995-96 – The College was recognized by the UGC U/S 2F and 12B and received regular plan Grant accordingly.
9. 2000-01 – The Commerce Stream obtained Govt. Concurrence for General Courses.
10. 2002-03 – Computer Centre established in Dispur College.
11. 2006 – The Arts Stream was Provincialized by the Govt. of Assam.
12. 2008-09 – Professional Courses like BBA/BCA affiliated and recognized by the Gauhati University.
13. 2009 – The Commerce Stream got Permanent Affiliation from the Gauhati University (EC R. No./EC-8/2009/222(ii) dated 27-11-2009).
14. 2009 – KKHSSOU recognized the College as a Study Centre / Examination Centre for various courses of Bachelor's Degree, Diploma and Certificate.
15. 2011 – Introduction of Wi-Fi system in the College Campus.
16. 2011 – Introduction of NLIST – INFLIBNET Centre at College Library.
17. 2013 – Commerce Stream of the College is being covered under the Provincialization Scheme w.e.f.01-01-2013.
18. 2014 – Commerce Block opened in the College Campus.
19. 2015 – GU recognized the College as Examination Zone for TDC.
20. 2016 – Introduction of Wall Magazine in each and every department (Arts/Commerce/BBA/BCA)
21. 2017 – Cashless and e-tendering started.
22. 2018 – Construction of three storied roof-top auditorium is started with state govt. funding
23. 2019- Construction of Library & Toilet Block is initiated under RUSA 1.0

Principals / Secretaries of the College

1. Late Ghana Kanta Chetia Phookan	(1978-1979)
2. Late Reba Kanta Hazarika	(1979-1998)
3. Late Dr. Charan Kaur, Principal i/c	(1998)
4. Late Dr. Gopal Bordoloi	(1998-1999)
5. Late Dr. Charan Kaur, Principal i/c	(1999-2000)
6. Dr. Nareswar Sarma	(2000-2005)
7. Dr. Reeta Sharma, Principal i/c	(2006)
8. Dr. Amar Saikia	(2006 to till date)

Members of Governing Body

1. Vacant	:	President
2. Local MLA	:	Special invitee
3. Prof. Pradip Phukan	:	G.U. Member
4. Dr. Sunil Pawan Baruah	:	G.U. Member
5. Mr. Subhash Ghosh	:	Guardian Member
6. Mr. Akshay Das	:	Guardian Member
7. Mrs. Sarmila Sarma	:	Guardian Member
8. Dr. Rani Mudiar Deka	:	Vice Principal
9. Dr. Jyotish Goswami	:	Teachers' Member
10. Dr. Ajoy Mitra	:	Teachers' Member
11. Ms. Sangeeta Roy	:	Librarian
12. Mrs. Phuleswari Deka	:	Non Teaching Member

Internal Quality Assurance Cell (IQAC)

The college formed the IQAC in 2003, before the first evaluation of the NAAC in 2004. The college was accredited by the NAAC with B grade in the year 2004. The primary aim of IQAC is –

- ★ To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- ★ To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

With a vision of attaining and ensuring quality enhancement in the field of higher education, IQAC regularly submitting Annual Quality Assurance Report (AQAR) to NAAC from 2004-05 onwards. In 2015 the college was Re-Accredited (Cycle II) with Grade B.

IQAC Convenor / Coordinators:

- | | |
|------------------------------|------------------|
| 1. Dr Reeta Sharma | – 2003 to 2004 |
| 2. Dr Nandini Barooah Sharma | – 2004 to 2005 |
| 3. Mrs Jabin Akbar | – 2005 to 2011 |
| 4. Dr Rani Mudiar Deka | – 2011 to 2015 |
| 5. Dr Joy Jyoti Goswami | – 2015 to 2017 |
| 6. Dr. Ajoy Mitra | – 2017 Till Date |

IQAC Assistant Coordinator:

- | | |
|---------------------------|---------------------|
| 1. Dr Parag Dutta | – 2018 to 2020 |
| 2. Mr Pankaj Kumar Kathar | – 2020 to till date |

Composition of the IQAC :

Chairperson	– Dr Amar Saikia, Principal
Deputy Chairperson	– Dr Rani Mudiar Deka, Vice Principal
Convenor / Coordinator	– Dr Ajoy Mitra
Assistant Coordinator	– Mr Pankaj Kumar Kathar
Local Member	– Vacant
Expert	– CDC, Gauhati University
Advisors	– Dr Manjaree Sarma – Mr Ratul Borah
Members	– Dr Sunita Agarwalla – Mrs Indrani C. Mahanta – Mrs Dharitri Thakuria – Dr Mamoni Kalita – Dr. Jyotish Goswami – Dr Malabika Bhattacharyya – Dr Mousumi Devi – Ms Sangeeta Roy
Students Members	– President, DCSU – Vice President, DCSU – General Secretary, DCSU
Members from Office	– Mrs Indira Gogoi – Mr. Prasant Sarma

Brief Overview of Courses (with subject codes):

There are two major Streams of Studies in Dispur College i.e. Arts & Commerce

Arts Stream			Commerce Stream	
Courses	Subject	Code	Subject	Code
Higher Secondary (10 + 2)	English,	ENGL	English,	ENGL
	MIL (Assamese),	MASS	MIL (Assamese),	MASS
	MIL (Hindi)*	MHIN	MIL (Hindi)*	MHIN
	Alternative English,	ALTE	Alternative English,	ALTE
	Political Science,	POSC	Accountancy,	ACOU
	Education,	EDUC	Business Studies,	BUST
	Economics,	ECON	Economics,	ECON
	Logic & Philosophy,	LOPH	Banking,	BNKG
	History,	HIST	Commercial	
	Advance Assamese.	ADAS	Mathematics	CMS
	Mathematics	MAT	& Statistics	

Note: Changes are subject to the AHSEC notification.

Structure of B.Com. courses:

College will introduce CBCS as per Guwahati University notification from 2020-2021

B.Com (Honours) under CBCS
Accountancy, Management and Finance http://web.gauhati.ac.in/syllabus-ug-cbcs/honours/commerce

Every Student must have to take honours from the allotted subjects by the college. Honours subject will be allotted on the basis of merit on the day of admission as per G.U.regulations.

Note: Changes are subject to the approval of Gauhati University

****For major subject,** students have to apply to the respective HOD along with a copy of HS Mark sheet and have to submit to the H.O.D. on the day of admission and will be allotted Major on the same day.

Structure of B.A. Course:

Course	Subject	Code
Bachelor of Arts	Compulsory Subjects	
	1. General English	ENG
	2. MIL (Assamese	ASM
	MIL (Hindi)	HIN
	Alternative English	AEN
	3. Environmental Science	EVS
	4. Economics	ECO
	5. Education	EDN
	6. Political Science	PSC
	7. Philosophy	PHL
	8. History	HIS
	9. Assamese Second Language	ASL
	10. Mathematics	MAT

Note: Changes are subject to the approval of Gauhati University

****For major subject,** students have to apply to the respective HOD along with a copy of HS Mark sheet and have to submit to the H.O.D. on the day of admission and will be allotted Major on the same day.

Proposed Scheme for Choice based credit system in B.A./B.Com Honours

	Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC)(2)	Elective : Discipline Specific DSE (4)	Elective : Generic (GE) (4)
I Sem	C 1	(English/Hindi/MIL Communication)/ Environmental Science			GE-1
	C 2				
II Sem	C 3				GE-2
	C 4				
III Sem	C 5		SEC-1		GE-3
	C 6				
	C 7				
IV Sem	C 8		SEC-2		GE-4
	C 9				
	C 10				
V Sem	C 11			DSE-1	
	C 12			DSE-2	
VI Sem	C 13			DSE-3	
	C 14			DSE-4	

Course Overview :

Admission for the Session 2020-2021 (tentative date and time)

H.S Arts / Commerce Stream REGULAR STUDENTS can apply through this link www.anneswan.sebaonline.org from 20th june to 30th june.
BA / BCOM / BBA / BCA students can apply online in college website www.dispurcollege.ac.in from 1st July 2020

S.N.	Class/ Year/ Stream	Starting Date of online Application	Closing Date of online Submission	Date of Admission(10am)	Seat Capacity	Admission Fees
1.	H.S.1 st Year (Arts)	Updated Soon	Updated Soon	Updated Soon	120	All Fees are Free As per Govt. Rules
2.	H.S.1 st Year (Commerce)	Updated Soon	Updated Soon	Updated Soon	120	
3.	B.A.1 st Semester (Section A+B)	Updated Soon	Updated Soon	Updated Soon	120 (each section)	
4.	B.Com.1 st Semester (Section A+B)	Updated Soon	Updated Soon	Updated Soon	120 (each section)	

Note : *Admission dates may be changed as per govt. of Assam notification.

BBA/ BCA Admission Date

S.N.	Particulars	Last Date of Submission of Forms	Date of Admission
1	BBA 1 st Semester	Updated Soon	Updated Soon
2	BCA 1 st Semester	Updated Soon	Updated Soon
3.	PGDCA	Updated Soon	

Skill Enhancement Course : GST under ASDM, Govt of Assam

for Details Contact :
Career Guidance and Placement Centre, Dispur College
Ph. 70027 39364

*Subject to GU/ AHSEC Regulation, Students of other Boards have to pay Migration Fees and Eligibility Certificate Fees as per G.U. guidelines separately after admission for Registration.

Fees Structure for PGDCA :

Tuition Fees : Rs.6000 per semester.

Note :

- Installment Facility: Fees for BBA/ BCA could be paid in two equal installments.
- Students will have to produce original copies of mark sheet and certificates on the date of admission for verification. A candidate found to have submitted false information will be liable to face penal proceedings, and his/ her fees already paid will be forfeited.
- Students will be provided Computer Accounting Course of free of cost.

Admission :

Admission into the college is made STRICTLY ON THE BASIS OF MERIT as per provision of Govt rules and is governed by the college admission rules. The Admission Committee shall regulate and supervise the whole process of admission. In case of any dispute, the decision of the Principal shall be final and binding. However, the G.B. shall be the appellate authority. The Application Form for admission is enclosed in this prospectus must be submitted to the College on or before the specified date.

N.B. : Students must submit copy of Age Proof Certificate, Mark sheet , Caste Certificate and income certificate/BPL Card etc. along with the Form.

Reservation of Seats :

Reservation of seats for SC/ ST/ OBC/ MOBC/Differently able will be according to existing government rules. A few seats will be reserved for deserving candidates in each class having state/national level proficiency in sports, NCC and culture. Supporting certificates will have to be produced at the time of admission.

Reservation & Seat allotment for Different Categories:

Section A		Section B	
Categories	Seat Allotment	Categories	Seat Allotment
General	65	General	65
ST (P)	12	ST (P)	12
SC	8	SC	9
ST (H)	6	ST (H)	6
OBC/MOBC	19	OBC/MOBC	19
Differently Abled	4	Differently Abled	3
Sports/Culture/NCC	6	Sports/Culture/NCC	6
Total	120	Total	120

Admission Rules: Cut off marks for issuing forms for BA/B.COM and HS (ARTS AND COMMERCE) for the year 2020-2021 are 50 percent and 45 percent respectively.

1. Candidate seeking admission to the college in first year Higher Secondary class (Other Board) BA/B.COM first semester classes must apply online as per instructions in college website as per the prescribed norms. No application will be received after the last date.
2. Candidates must submit documents as per Govt. notification and norms.
3. A candidate found to have submitted false information will be liable to face penal proceedings; and his/her fees already paid will be forfeited.
4. Selected candidates must take admission on the date prescribed by fulfilling necessary norms.
5. Eligibility for Admission
 - (i) Students who have completed 10 standard (SEBA or other equivalent Board) can apply for Higher Secondary 1 year admission either in Arts or in Commerce or in both.
 - (ii) Students who have completed Higher Secondary (AHSEC or other equivalent Board) can apply for TDC 1 Semester Course either in Arts or in Commerce.
 - (iii) Separate forms to be used for Arts & Commerce and HS & TDC online.
 - (iv) Seat Allocation will be on **Merit Basis** and Choice of Section will be decided by the college authority depending on merit.
 - (v) Some seats are reserved for the candidates with International/National/ State level proficiency in Extracurricular activities.
 - (vi) Seats of the students will be forfeited who are continuously absent in the class for 15 days and those seats will be filled up by new students.
 - (vii) Admitted students must register their names uploading all relevant documents in the G.U. website just after their admission for G.U. registration paying necessary fees directly.

Date for opening portal for admission is 1st July in college website

College Uniform

Boys	Girls	Winter Add-on
Blue Shirt (with logo) Black Trousers	Blue Kameez (with logo) White Salwar/ Churidar With Dupatta	Navy Blue Sweater (with logo)

Wearing of College Uniform is Compulsory in the College Campus



Grooming & Discipline:

- **Use of Mobile Phones** in College Campus is strictly prohibited.
- Students must attend 75% of the total classes held in each subject to avoid NC, failing which students will be debarred from appearing examinations and will be heavily fined.
- Loitering in front of the classroom, corridors are prohibited.
- Every student must carry their Identity Card and Library Card (which is non-transferable).
- Major students will get one additional library card and all borrowers of library books will be responsible for the loss or damage of book/s borrowed from library and he/ she will have to pay the cost of the book/s
- No student will be allowed inside the college campus without uniform.
- Every student must appear for all the internal tests conducted by the concerned departments.
- Students should follow all the notices displayed in the Notice Board for their own benefit.
- Any application for obtaining certificates, railway concession, scholarship etc. must be submitted in advance to enable the office to deliver in time.
- Payment of scholarship will be made only by Crossed Cheque.
- Payment Receipt should be obtained for all amounts paid in the college office.
- College property to be used with utmost care and electric, water and other fixtures should not be tampered with.
- Students must attend all the functions of the college.

Regulation of BA/BCOM for Semester System and Grading System as per G.U. Guideline:

1. BA/BCOM course consists of six semesters covering three calendar years. The schedule for Semester system shall be as shown below :
 - (a) First, Third and Fifth Semester : August 1 –Dec-31 (including examinations)
 - (b) Second, Fourth and Sixth Semester : January 1 –June-30 (including examinations)
 - (c) Semester Break : July 1 –July-31.

The Academic Calendar, Course Structure and Schedule for Semester System is as per GU guidelines and for details students can log on to www.gauhati.ac.in

2. Student's performance will be monitored throughout the semester by continuous assessment in the theory and practical courses. Evaluation of the student's performance in each of the theory and practice paper will be based on as per GU and AHSEC guidelines.
3. Internal evaluation will be based on one sessional examination, home assignments, seminars, and library work in each semester. The schedule for internal evaluation is given in Annexure-I. The procedure for internal evaluation is given in Annexure-III.
4. External evaluation will be done through a final examination at the end of each semester.
5. The pass marks in each theory paper is 30% and that in each practical paper is 40%.
6. In each paper, students must secure pass marks in both the internal (sessional) as well as the external evaluation separately.
7. A student who could not appear or failed in any Semester examination will be allowed to clear the same as follows :
 - (a) First semester with the regular third semester examination.
 - (b) Second semester with the regular fourth semester examination.
 - (c) Third semester with regular fifth semester examination.
 - (d) Fourth semester with regular sixth semester examination.
8. A student may be allowed to "repeat" anyone of the theory papers in the first, second, third and fourth semester, and may be allowed for "betterment" of marks in one paper in the fifth semester, provided the student secures less than 45% marks in that paper.
9. No "repeat" / "betterment" shall be allowed in the practical examinations in any semester.
10. A student must pass all his semester examinations, including "repeat" and "betterment" chances within five years from the date of admission to the first semester course. A student will get a maximum of three chances to clear a particular semester.
11. In case of any dispute regarding evaluation or unforeseen event, the matter maybe placed in the committee of courses and studies (U.G.) for amicable settlement.
12. Since the semesters involve continuous assessment there would be no scope for a student to appear as a private candidate in any subject.
13. For any matter not covered under this regulation for semester system, the existing university rules and the Gauhati University Act 1949 (as amended till date) would be applicable.

Internal Assessment & Student Feedback:

Each and every student will be required to attend sessional, unit test, etc. whenever conducted by the departments for the purpose of internal assessment as per G.U. regulations. All students from 1st to 6th semester (Arts & Commerce) are required to provide student feedback regarding overall assessment of courses, performance of faculties etc.

Faculties of the College:

Guardians and students are requested to contact their respective faculties of Arts and Commerce streams for any assistance regarding academic matters during college hours.

Department of English

- | | |
|--------------------------|--------------|
| 1. Dr. Manjaree Sarma | - HOD |
| 2. Dr. Sanjeeb Kr. Sarma | - (Commerce) |
| 3. Vacant | |
| 4. vacant | |

Department of Assamese

- | | |
|-------------------------------|-----------------|
| 1. Dr. Reena Choudhury | - HOD |
| 2. Dr. Malabika Bhattacharyya | - |
| 3. Mr. Ajit P. Sarma | - (Commerce) |
| 4. Mrs. Gitilekha Devi | - (Contractual) |
| 5. Vacant | |
| 6. Vacant | |

Department of Economics

- | | |
|-------------------------------|-----------------|
| 1. Dr. Rani M. Deka | - HOD |
| 2. Dr. Manalisa Bhattacharyya | - (Commerce) |
| 3. Dr. Himangshu Kalita | - (Commerce) |
| 4. Mrs Tulika Choudhury | - (Contractual) |
| 5. Vacant 6. Vacant | |

Department of Education

- | | |
|------------------------|-------|
| 1. Dr. Babi Baruah | - HOD |
| 2. Dr. Sunita Agarwala | |
| 3. Dr. Bhaswati B. Das | - |

Department of Philosophy

1. Dr. Pranita Sarma
2. Mr. Sashi M. Das
3. Dr Mamani Kalita - HOD
4. vacant

Department of Political Science

1. Mrs Indrani C. Mahanta- HOD
2. Mrs Dharitri Thakuria
3. Vacant

Department of History

1. Mr. Ratul Borah - HOD
3. Mrs. Najneen Ara Rahaman
2. Mr. Pankaj Kr. Kathar
4. Mrs. Karabi Das (Contractual)

Department of Accountancy

1. Dr. Jyotish Goswami- HOD
2. Dr. Ajay Kr. Deka
3. Mr. Kuladhar Patowary

Department of Management

1. Dr. Monalisa Choudhury
2. Mrs. Tribeni Borkotoky
3. Dr. Mousumi Devi - HOD

Department of Finance

1. Dr. Ajay Mitra - HOD
2. Dr. Mathur Barman

Department of Mathematics & Statistics

1. Dr. Kumud Ch. Nath

Department of BCA

1. Mrs. Bijoyeta Saha - HOD
2. Mrs. Karabi Choudhury
3. Mr. Abhijit Bujarbarua

Department of BBA

1. Mr. Nripen Medhi - HOD
2. Ms. Banashree Kalita
3. Ms. Shabnam Yasmin - (Guest Lecturer)
4. Ms. Sima Baishya - (Guest Lecturer)

Office/ Support Staff

1. Smt Indira Gogoi - UDA
2. Vacant - UDA
3. Vacant - LDA
4. Smt. Phuleswari Deka - LDA
5. Sri Khargeswar Saikia - LDA (Accounts)
6. Sri Girin Saikia - LDA
7. Smt Niharika Sarma - LDA
8. Vacant - LDA
9. Vacant - LDA
10. Sri Dharendra N. Konwar - Grade IV
11. Sri Ramesh Baishya - Grade IV
12. Sri Brajen Sarma - Grade IV
13. Smt Anowara Begum - Grade IV
14. Sri Hiranya Gautam - Grade IV
15. Smt Rina Das Talukdar - Grade IV
16. Sri Bulbul Sarma - Grade IV

Contractual:

17. Sri Nilotpal Deka	- LDA	20. Sri Munindra Sarma	- Grade IV
18. Sri Prasanta Kumar Sarma	- LDA	21. Sri Bhargav Bora	- Grade IV
19. Sri Mintu Thakuria	- LDA	22. Sri Sanjit Kr. Roy	- Grade IV
		23. Sri Arup Kalita	- Grade IV

Dispur College Library-A Learning Resource Centre:

The college library is a learning resource centre for the users (students, teachers, staff). Users can access the wide range of resources comprising textbooks, reference books, periodicals etc of Indian and international authors. The library has a total collection of 18,533 (textbooks and reference books) till date covering different subjects. The library has a total 13(thirteen) periodicals comprising different subjects, journals, general Magazines and 8 (eight) newspapers.

H.S. Students are given 2(two) reader's tickets (library cards) and B.A., B.Com semester students are given 2(two) (for pass course) and 3(three) (for major course) reader's ticket for borrowing the books from the library. Some of the general library rules which the students must follow in the library are:

Students cannot use the mobile phone within the library.

Students should maintain silence within the library and should try to keep it clean.

Students cannot chew any kind of intoxicants within the library.

Students are to return the books within the due date after which a fine of Rs.1(per day) will be charged.

If borrowed books are mutilated, damaged or lost, will have to be replaced or the price of the book must be paid by the borrower.

For loss of reader's ticket, a fine of Rs.20(per card) will be charged.

Students cannot borrow the books using other students cards as it is not transferrable. The library has SOUL 2.0; a library management software, for the automation of the housekeeping activities of the library. Till now, 12,000 data of the books have been entered. Recently, for accessing the e-resources through N-LIST (National Library and Information service, Infrastructure of Scholarly Content) program under INFLIBNET Centre, Gujarat, has been installed in the library. N-LIST is a college component of the UGC-INFONET Digital Library Consortium, mainly provided to the colleges, for accessing the e-resources (comprising e-books and e-journals) by the users.

Library Staffs :

- | | | | |
|----|-------------------|---|-------------------|
| 1. | Ms. Sangeeta Roy | - | Librarian |
| 2. | Mrs. Binita Rabha | - | Library Assistant |
| 3. | Mr. Ajit Malakar | - | Library Bearer |

SUPPORT SERVICES

Student Welfare Fund

The college maintains a student's welfare fund to provide financial help to the poor and deserving students on application from such students subject to the availability of fund.

Yoga Meditation Centre

The centre conducts regular classes for the physical and mental development of students and staff, under the supervision of yoga therapist Sri Anil Sharma.

Grievance Redressal Cell

The college has organized a grievance redressal cell to solve the problems and troubles faced by students and teachers relating to academic and physical aspects of the college.

Study Circle

Students and teachers have organized a study circle to express their inherent literary knowledge amongst themselves and published their articles, writings in wall magazine. Various group discussions, seminars, talks, competitions, etc. on various topics are planned and held from time to time.

Alumni Association

This is an ex-students' organization. Students who have passed out from this institution and established themselves in the society and devoted for the welfare of humanity may contribute for the purpose of social development.

Counseling Centre

There is a counseling centre for guiding and assisting the students individually or collectively for academic career and socio-economic matters. Various career launcher organizations and NGO's are also involved in guiding the students and ex-students.

Extension Education

Educational programs are organized by the teachers and students under the direction of UGC and GU for the socio-economic, socio-cultural and social health of the urban and rural people.

SC/ ST Minority Cell

The college has constituted SC/ST/ Minority cell for overall development of the SC/ ST/ Minority community. The cell also effectively implemented various remedial classes during the UGC XI plan period and plans to conduct more classes under UGC XII Plan period.

Women Cell

The women cell of the college takes up various issues related to the empowerment of women in the present context, by organizing various seminars, discussions, debates, etc. Dr. Sunita Agarwalla is the convener of the cell

Women Protection Cell

This cell is established as per the UGC norms to protect women (for the women teachers, girl students and women office stuff) from sexual harassments in college hour. For any complaints please contact Mrs. Dharitri Thakuria.

RTI Cell

The Right to Information cell of the college is headed by PRO, Sri Sashi M. Das, Department of Philosophy (Contact No.8811094076). The cell is providing all the information as per the RTI Act. The cell also has first appellate Dr. JyotishGoswami of Department of Accountancy and second appellate Dr. Ajit P. Sarma, Department of Assamese.

Disaster Management Cell

The college has organized a Disaster Management Cell under some trained faculty member headed by Sri Sashi M. Das and Sri Himangshu Kalita. The cell organizes workshops, seminars, awareness camps for the benefit of students in the campus and the neighboring areas.

Dispur College Career Development and Placement Cell (CDPC) :

Placement available in: Banking IT, Sales & Marketing, Front Office and Bank Office, B.P.O. etc . Selection through Direct Interview or Campus Interview at "Dispur College" both for Guwahati as well as outside Assam. Job fairs are organized by this cell every year. The centre provides training courses in association with Dispur College for creating employable human resource for various industries. (for further details contact the coordinator – Pankaj Kr. Kathar, Dept of History.)

Eco speak:

A forum of department of Economics. It provides a platform for exercising co-curricular activities, such as discussion on current economic issues, debating, quizzing, etc.

Co-Curricular Activities:

Students are requested to select at least one of the following support services/ Co-curricular activities.

Nature Club

A nature club has been constituted by the students, teachers and well-wishers of the college for environmental upgradation of the neighboring areas of the college. The club organizes and monitors the various programmes for the development of the atmosphere by observing World Environment Day, Eco-Biotic Camps and Rural Development etc.

Games, Sports and Gymnasium

The college provides facilities to the students for games like cricket, football, volleyball, badminton, carom, chess, table tennis, basketball, handball and other field events. Several groups of students have shown proficiency in various competitions organized by GU and other educational institutions.

College Magazine

The college magazine DISPURIAN (earlier known as ARUN) is the medium for development of literacy and other potentialities of students. It publishes articles and creative writing contributed by students and teachers as well as review of the educational, cultural, social and sports activity of the college. The magazine is published by a student editor under the guidance and supervision of an Editorial Board.

Dispur College News Bulletin

Dispur College Teachers Council has been publishing a bilingual quarterly news bulletin since the session 2002-2003. The bulletin reveals the developmental activities of Dispur College community especially in the field of management, academic development, infrastructure, curricular, co-curricular and extra-curricular activities.

Anti-Ragging Cell

The college follows a policy of zero tolerance regarding substance abuse and ragging. Any students found in possession of banned substances (gutkha, drugs, alcohol) and indulging in ragging will be expelled. There is a six-member committee to monitor various anti ragging measures.

Students Union

The Dispur College Union is the general body of the students of the college. Its membership is compulsory for every student in the college. The office bearers of the Union are elected annually through the method of direct voting. The union endeavors to foster and promote fraternity, mutual understanding and a sense of responsibility among the students. The student union organizes games and sports, debates, cultural and social activities among the students in the College Week organized annually and participates in inter college activities.

NCC Unit of Dispur College

The College is under the 48th Assam Naval Unit where any student can join for their personality development, development of leadership and can attend various national level camps and competitions including Republic Day Camp at New Delhi. Three to four cadets have been selected for the Republic Day Camp every year from our

unit. A regular student cadet can get merit scholarship (55% and above) of Rs.6000/- to Rs.12000/- from various institutions like SAHARA. Cadet can apply for Bir Chilarai Award which includes a cash reward of Rs.10,000 and certificate. There is also provision for cash award of Rs.50,000 under Cadet Welfare Society (CWS). In addition to that there is another prestigious award known as Lt. Coln. M. Chowdhary award of Rs.25,000. In the first year, cadets are eligible to attend 'B' certificate and in the second year after attending two national camps, cadets are eligible for 'C' certificate exam. 'C' certificate holders can get appointment in reserve category in army, navy, air force and other para-military forces without written examination of UPSC. Our cadets have already earned accolades in national level camps. There is no admission fee for joining NCC.

For more details, Contact NCC in charge – Mr Ajit Prasad Sarma, Dept of Assamese

NSS Unit of Dispur College

The NSS (National Service Scheme) is a scheme of Govt of India under the Ministry of Youth Affairs. The overall aim of National Service scheme is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. For more details Contact Co-ordinator- Dr. Sunita Agarwalla, Phone No.9864057865.

Red Ribbon Club

Red Ribbon Club (RRC) is a sister organization of NCC unit of Dispur College. The main objective of RRC is to create awareness about AIDs and HIV and motivate the students for voluntary blood donation by organizing seminars, street plays, quiz and other competitions. We have organized voluntary blood donation camp each year during the month of October and November. Students can enroll their name freely. Our motto is "Donate Blood and Save Life". Contact Co-ordinator – Dr Himangshu Kalita, Phone No.8403983924.

RUSA Monitoring Cell :

Rashtriya Uchchatar Shiksha Abhiyan (RUSA) provides infrastructure grant to college and it is monitored by the cell, which comprises Mr Ratul Borah as coordinator, Dr Ajay Mitra as DA, Mr Pankaj Kumar Kathar as DO and Dr Sunita Agarwalla, Mrs Dharitri Thakuria, Mathur Barman as members.

Conduct of Election of College Union

Instructions issued in compliance with the verdict of the Hon'ble Supreme Court

Ref: Order passed by the Hon'ble Supreme Court in SLP No.24295/2004.

The Honourable Supreme Court of India has perused the Report of the Committee, headed by Mr. J. M. Lyngdoh, former Chief Election Commissioner, constituted by the Ministry of Human Resource Development, Government of India for making recommendations and suggestions relating to the Students' Union Elections in terms of the order of the Supreme Court dated 12.12.2005. The Supreme Court has accepted the

recommendations as an interim measure and directed to implement the recommendations subject to such

modifications indicated therein. The recommendations have been incorporated as a part of the order. The Supreme Court has also made it clear that the recommendations made, which the court has accepted to be adopted as an interim measure, shall be followed in all college/ University Elections, to be held hereinafter, until further orders. In the light of the above order, the College has decided to conduct the elections of the Students' Unions in accordance with the system of direct elections as envisaged in clause 6.2.2 of the recommendations submitted by the committee headed by Mr. J.M. Lyngdoh and accepted by the Honourable Supreme Court. The directives of the Supreme Court shall be supplementary to the clauses contained in the Constitution for College Unions/ Constitution for University Departments' Unions and the rules for the conduct of elections to College Unions/ Departments' students Unions contained therein and the same shall supersede any of the clauses that are inconsistent with the directives.

RESULT B.A. 6th
Semester 2019

Particulars	English	Assamese	Economics	Education	History	Political Science	Philosophy
No. of Candidates Appeared in 2018	30	31	19	30	14	30	15
No. of Passed Candidates in 2018	30	29	15	30	09	28	14
In First Class	09	08	02	16	05	12	05
Percentage Result	100%	93.5%	78.9%	100%	64.3%	93.3%	93.3%

(Under semester system - Batch of 2015 Passed Out in 2018)

th B.Com 6 Semester			
Particulars	Accountancy	Management	Finance
No. of Candidates Appeared in 2018	42	57	56
No. of Passed Candidates in 2018	42	54	52
In First Class	11	04	05
Percentage Result	100%	94.7%	92.8%

Academic Result of BBA/BCA

Department	Year	Appeared	1 st Class
BBA	2010	12	09
	2011	19	14
	2012	22	02
	2013	30	13
	2014	40	05
	2015	10	04
	2016	15	05
	2017	07	02
	2018	08	03
BCA	2010	09	06
	2011	23	16
	2012	10	08
	2013	10	09
	2014	18	10
	2015	12	07
	2016	10	06
	2017	11	09
	2018	28	05

Professional Courses

BBA, BCA, PGDCA

(Affiliated to Guwahati University)

Professional courses are playing a key role in shaping the future of India in the new century. Due to changing needs and demands for professional education, the government has put in a great deal effort to promote professional education at various levels. Keeping in view the rapidly growing demand of Information Technology and Management Studies, Dispur College offers regular professional courses like BCA (Bachelor of Computer Application), BBA (Bachelor of Business Administration) and PGDCA (Post Graduate Diploma in Computer Application) affiliated under Gauhati University. The courses equip the students with knowledge and skills required for a successful career in Computer Application and Management.

For further details contact: 98641- 31120 / 98641 –52351 / 86389 – 33013

Courses Offered

As per G.U. regulations & notifications

Courses	Eligibility	Duration	Intake Capacity
BBA	The qualifying percentage of marks in HS (Arts/ Science/ Commerce) or equivalent examinations is 40.	3 years (6 Semesters)	25
BCA	The candidate must have passed HS or equivalent level examination from Sc./ COM/ Arts Stream.	3 years (6 Semesters)	25
PGDCA	Any graduate	1 year (2 Semesters)	12

Note: Changes are subject to GU notification

Course Structure

BCA (Bachelor of Computer Application) as per G.U. regulations.

Semester-1	Semester-2
1.1 Computer Fundamental & ICT Hardware 1.2 Communicative English 1.3 Introduction to C Programming 1.4 Mathematics-I 1.5 Laboratory (Covering paper 1.1 and paper 1.3)	2.1 Data Structure and Algorithm 2.2 Computer Based Accounting and Financial Management 2.3 Digital Logic Fundamentals 2.4 Mathematics-II 2.5 Laboratory(Covering paper 2.1 and paper 2.2) 2.6 Environmental Studies
Semester-3	Semester-4
3.1 Software Engineering 3.2 Computer Organization and Architecture 3.3 Database Management System 3.4 Object Oriented Programming 3.5 Laboratory (covering paper 3.3 and paper 3.4)	4.1 Operating System 4.2 Web Technology 4.3 Programming in Java 4.4 Minor Project 4.5 Laboratory(covering paper 4.1, 4.2, 4.3)
Semester-5	Semester-6
5.1 System Administration using Linux 5.2 Computer Networks 5.3 Open source Software 5.4 Elective 5.5 Laboratory(covering paper 5.1 & 5.3) Elective 5.4 5.4.1 Microprocessor and Assembly Language Programming 5.4.2 Automata Theory and Language 5.4.3 Computer Oriented Numerical Methods and Statistical Techniques 5.4.4 Animation	6.1 Elective-I 6.2 Elective-II 6.3 Project work Courses for Elective-I 6.1.1 Programing with C# 6.1.2 Data Mining and Warehousing 6.1.3 Optimization Technique 6.1.4 Object Oriented Analysis and Design Courses for Elective-II 6.2.1 Mobile Applications 6.2.2 Cyber Law 6.2.3 Distributed system

BBA (Bachelor of Business Administration)

Semester-I

- 1.1 Elective English and Business Communication
- 1.2 Communicative English
- 1.3 Business Mathematics
- 1.4 Principles of Management
- 1.5 Computer Fundamental (MS Office)

Semester-III

- 1.1 Organizational Behavior
- 1.2 Marketing Management
- 1.3 Cost and Management Accounting
- 1.4 Production and Operation Management
- 1.5 Office Organization and Management

Semester-V

- 5.1 Summer Project
- 5.2 Industrial Relations
- 5.3 Advertising and Sales Promotion
- 5.4 Working Capital Management
- 5.5 Consumer Behavior and Retailing

Semester-II

- 1.1 Personality and Personal Skill Development
- 1.2 Indian Economics Scenario
- 1.3 Business Statistics
- 1.4 Financial Accounting
- 1.5 Computer Application

Semester-IV

- 1.1 Human Resource Management
- 1.2 Marketing Research
- 1.3 Financial Management
- 1.4 Management of Services
- 1.5 Business Laws

Semester-VI

- 1.1 Sales and Distribution Management
- 1.2 Taxation Laws
- 1.3 Rural Marketing
- 1.4 Export Marketing
- 1.5 Entrepreneurship and Small Business Management

PGDCA (Post Graduate Diploma in Computer Application)

Semester-I

- PGDCAP1- ICT Hardware
- PGDCAP2- Introduction to Programming using C
- PGDCAP3- Overview of Operating System (DOS/Windows/UNIX and Shell programming)
- PGDCAP4- Introduction to Office Automation
- PGDCAP5- Database Management System

Semester-II

- PGDCAP6- Data Structure Through C
- PGDCAP7- Internet and Web Technology
- PGDCAEL1- Internet and Web Technology
- PGDCAEL2- Computer Oriented Numerical Methods
- PGDCAEL3- Computer Graphics or
- PGDCAEL4- Object Oriented Programming and C++

Note: Changes are subject to GU notification

Library Facilities

Besides the main library of the College, the Departments of BBA and BCA have a library with a collection of more than thousand books from the fields of Computer Science and Management. In addition, the library contains directories, industry reports and statistical compilations that provide timely and concise information for project work.

Laboratory Facilities

The department has a well-equipped computer laboratory as well as a separate electronics laboratory.

- (a) Computer Lab : It is equipped with high performance servers and 25 PCs. The latest scientific and mathematical software packages are available. The lab is equipped with powerful servers and multiple terminals with multiple operating systems. The students are guided by well-experienced faculty members in the computer lab. Internet access is available to the students and faculty members to leased times.
- (b) Electronics Lab : The electronics lab has a rich collection of devices and instruments related to electronics including MICROPROCESSOR 8085, MICROPROCESSOR 8086, and other well equipped devices.

Assignment

Assignments are administered as a part of the practice and evaluation schemes. These are important components in internal evaluation schemes.

Seminars

Seminars are conducted on current IT and Management topics of importance. These seminars help students to interact with the professional industries.

Workshop/ IT Training/ Projects

Workshops with various machine tools and equipments help students to gain hands-on training in various areas of workshop practices.

Information technology skills are essential for engineers to be successful in today's information technology intensive environment.

Projects attempt to bridge the gap between the professional world and academic institutions. They help the students to develop practical work skills.

Interview Training: Placements meets and personality development works are organized as a part of the placement program. All the students are guided for career planning as they progress to the higher levels of the program. The entire placement exercise is a joint effort between the institute and the students. The students have the responsibility to put in the maximum possible efforts to obtain suitable placements under the guidance of the department.

Recruitment: On completion of the courses, so far about forty percent students have got jobs in MNCs like Cognizant, Wipro, through campus interview or in other organizations directly.

Academic Calendar (Gauhati University) 2020-2021 and Holiday List 2020

As per GU Notification, for details please visit Gauhati University website www.gauhati.ac.in

Summer Vacation - as per GU notification

Winter Vacation: as per GU notification

Reservation of Right

The Administration of this college reserves the right to change, modify the prospectus whenever necessary according to the situation. All persons connected with the college shall be bound by the rules of the college at all times.

Authority Notes

Admission will be on merit basis within the provision of government rules. However, in case of any dispute the decision of the principal shall be final and binding. The college authority reserves the right to refuse admission to anyone without giving any reason thereof. Selected candidate must confirm admission on the date notified and approved as per government notification and college rules.

