

PROSPECTUS

2017-18



DISPUR COLLEGE

Ganeshguri, Guwahati-781 006

E-mail-mail@dispurcollege.org
principal @dispurcollege.org
Phone/FAX: 0361-2340530

Medium of Instruction:
Assamese and English

College Hours: 9.00 AM to 4.00 PM

Our Vision

To attain and ensure quality enhancement in higher education to produce qualitative, productive and expert human capital for an excellent economic and social life of the state in particular and nation as a whole.

Our Mission:

We are committed to the upliftment of the economically disadvantaged section of society through dissemination of learning and the uniform expansion of their mental, physical and moral aspects thereby generating for society an effective workforce.

With this commitment, we aim chiefly:

- To impart quality education not only to the general students but also to the socio-economically disadvantaged students of North-East India.
- To provide moral, civic and value-based teachings.
- To produce workforces with self-determination and the ability to secure self-employment.



Message from the College Fraternity :

Inspired to Achieve...

Dear Students

Dispur College welcomes you to an exciting world of choices as you embark on a new leg of your educational voyage in the journey of your life. In this world choices are aplenty. We are here to provide the guidance for you to make the right one as you step out into uncharted territories. We have taken it upon ourselves to be the catalyst in honing the merit, skills and purpose that is within you, and acuminate them to a point to bring out the winner that you are.

Dispur College takes pride in being the first college in Guwahati to provide Wi-Fi facilities in the campus. We believe this will be instrumental in helping you keep up with the ever changing times and benefit from the tremendous potential of information technology.

We do not believe in laxity in the maintenance of discipline in all aspects of campus life. This, we trust will equip you to maintain the delicate balance of freedom and duty which the adult world involves, and become the lodestar of information and leadership. We spare no effort in our aim of producing bright, knowledgeable students to be the society's beacon of light.

Dispur College is a front runner in providing campus recruitment exercise. This is a giant step towards gainful placement of students after, or in some cases, even before graduation.

We are always open to fresh and constructive suggestions and ideas from the new generation; anything that would make the world a better place to live in.

Ever since its inception, Dispur College has spared no effort to provide modern education, combining the latest global trends and techniques along with the age-old, rich, cultural heritage of India.

May yours be a bright future.

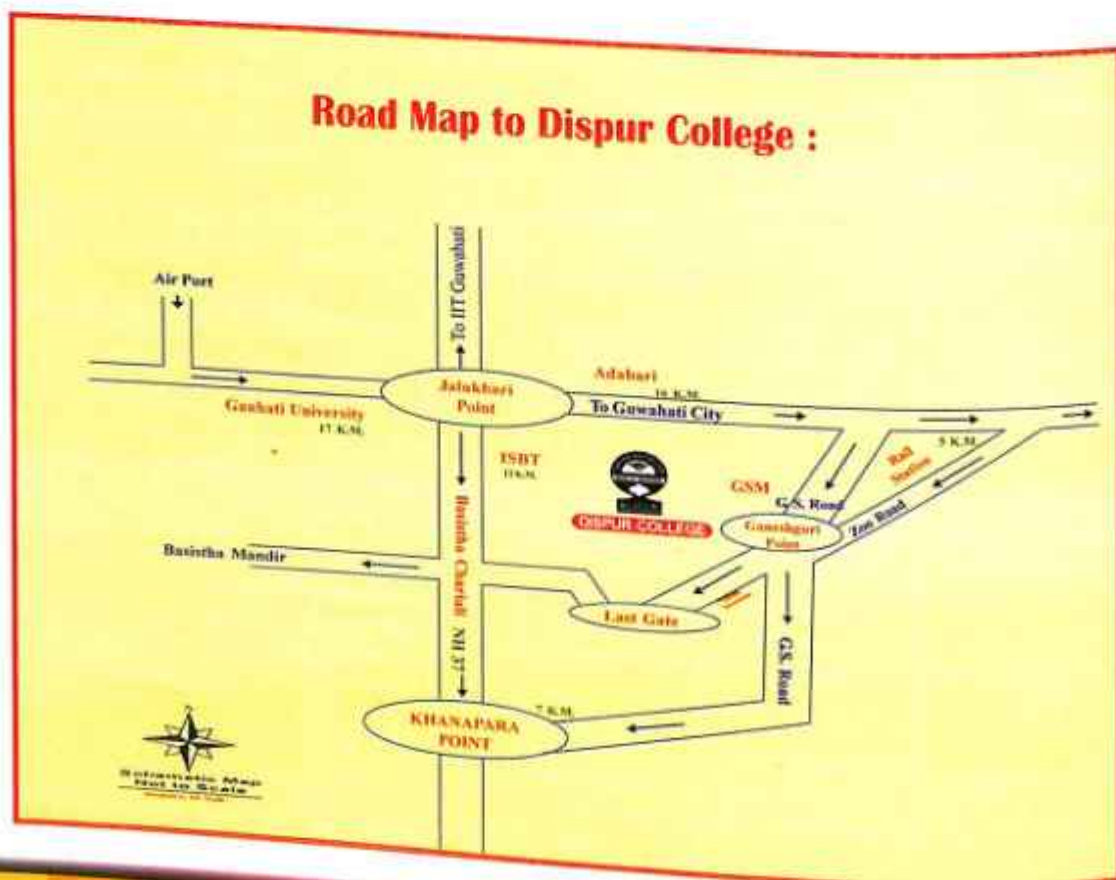


A Glorious Past :

Dispur College was established in 1978, with classes being held at Gopal Boro Govt. Higher Secondary School in the evening shift with arts faculty only. The founder principal was Sri Ghana Kanta Chetia Phukan. The college came into existence to meet the growing demand for higher education due to the shifting of the capital of Assam from Shillong to Dispur.

During the tenure of Principal Reba Kanta Hazarika the college shifted to its present premises in 1987, at the foothill of Narakasur Hill near Ganeshguri Chariali, Dispur, in the heart of Guwahati City. The night shift was discontinued and classes were converted to day shift. A morning shift was introduced to meet the demands of the students of the locality. From the academic session 1991-92 the commerce stream was introduced. Due to changing needs and demand for professional education, the college introduced BBA and BCA from the session 2007-08. The College also provides a platform for open learning via the K.K. Handique State Open University.

Road Map to Dispur College :



***Principals / Secretaries of the College***

- | | | |
|----|-------------------------------------|---------------------|
| 1. | Late Ghana Kanta Chetia Phookan | (1978-1979) |
| 2. | Late Reba Kanta Hazarika | (1979-1998) |
| 3. | Late Dr. Charan Kaur, Principal i/c | (1998) |
| 4. | Dr. Gopal Bordoloi | (1998-1999) |
| 5. | Late Dr. Charan Kaur, Principal i/c | (1999-2000) |
| 6. | Dr. Nareswar Sarma | (2000-2005) |
| 7. | Dr. Reeta Sharma Principal i/c | (2006) |
| 8. | Dr. Amar Saikia | (2006 to till date) |

Members of Governing Body:

- | | | | |
|-----|-----------------------------|---|---------------------|
| 1 | Prof. Srijib Kr Chakravarty | : | President |
| 2. | Prof. Pradip Phukan | : | G.U Member |
| 3. | Dr. Sunil Pawan Baruah | : | G.U Member |
| 4. | Sri Tapan Deka | : | Guardian Member |
| 5. | Mrs. Pranita Bhattachary | : | Guardian Member |
| 6. | Mr. Dipen Ch Sarma | : | Guardian Member |
| 7. | Dr. Nandini Barooah Sharma | : | Vice Principal |
| 8. | Mr. Khagen Ch. Boro | : | Teachers Member |
| 9. | Mr. Ratul Borah | : | Teachers Member |
| 10. | Mrs. Indira Gogoi | : | Non Teaching Member |



Dispur College at a Glance:

1. 1978 - Dispur College was established on 28th August by opening night shift in Gopal Boro Govt. HS School,
2. 1983-84 - The College Arts Stream was affiliated to Gauhati University and Assam Higher Secondary Education Council.
3. 1987-88 - The College shifted to its present location by opening day shift
4. 1988-89 - The College introduced Semi-Commerce in HS level,
5. 1991-92 - The College started full-fledged Commerce Stream at the HS level,
6. 1992-93 - The publication of the College Magazine Arun was started,
7. 1994-95 - The College started Commerce Stream at Degree level and received permanent affiliation of TDC Arts Stream from GU
8. 1995-96 - The College was recognized by the UGC U/S 2F and 12B and received regular Plan Grant froms" Plan onwards.
9. 2000-01 - The Commerce Stream obtained Govt. Concurrence for General Courses
10. 2002-03 - Computer Centre established in Dispur College
11. 2003-04 - UGC also recognized the College for Add On Courses at the Undergraduate Level and provided seed money. Accordingly, the college offered two courses viz. Diploma in Child Education and Certificate in Entrepreneurship Development which are also affiliated to the Gauhati University.
12. 2004 - National Assessment and Accreditation Council (NAAC) , Bangalore recognized the college at the National level in 2004 and was Graded "B"
13. 2006 - The Arts Stream was Provincialised by the Govt. of Assam
14. 2006-07 - Commerce Stream has been getting Financial Assistance as Non-Govt. Degree Colleges under State Priority Scheme from Govt. of Assam from the financial year
15. 2008-09 - Professional Courses like BBA/BCA affiliated and recognized by the Gauhati University
16. 2008-09 - the College started evening shift commerce stream at degree level
17. 2009 - The Commerce Stream got Permanent Affiliation from Gauhati University (EC R. No./EC-8/2009/222(ii) dated 27-11-2009)
18. 2009 - IGNOU recognized the College as a Partner Institute for Convergence Scheme and offers various courses of Masters Degree, Bachelors Degree, PG Diploma, Diploma and Certificate.
19. 2009 - KKHSOU recognized the College as a Study Centre/Examination Centre for various courses of Bachelors Degree, Diploma and Certificate.
20. 2009 - ICWAI Eastern Regional Centre recognized the college as an Oral Coaching Centre for ICWAI.
21. 2009 - Institute of Distance and Open Learning (IDOL) of Gauhati University recognize the college as its Study Centre for IT Courses.
22. 2010 - The AHSEC (Assam Higher Secondary Education Council) recognize the college as ASOS Centre.
23. 2011 - Introduction of Wi-Fi system in the College Campus
24. 2011 - Introduction of NLIST - INFLIBNET Centre at College Library
25. 2012 - Construction of Women's Hostel (work in progress)
26. 2013 - Commerce Stream of the College is being covered under the Provincialization Scheme w.e.f. 01-01-2013.
27. 2014 - Commerce Block opened in the College Campus
28. 2015 - GU Recognized the College as Examination Zone for TDC
29. 2016 - Introduction of Wall Magazine in each and every department (Arts/Commerce/BBA/BCA)



Internal Quality Assurance Cell (IQAC)

The College formed the IQAC in 2003, before the first evaluation of the NAAC in 2004. The College was accredited by the NAAC with B grade in the year 2004. The primary aim of IQAC is:-

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

With a vision of attaining and ensuring quality enhancement in the field of higher education, IQAC regularly submitting Annual Quality Assurance Report (AQAR) to NAAC from 2004-05 onwards. In 2015 the College was Re-Accredited (Cycle II) with Grade B.

IQAC Coordinator:

1.	Dr Reeta Sarma	-	2003-04
2.	Dr Nandini Barooah Sharma	-	2004-05
3.	Mrs Jabin Akbar	-	2005 to 2011
4.	Dr Rani Mdiar Deka	-	2011 to 2015
5.	Dr Joy Joyti Goswami	-	2015 to Till date

IQAC Assistant Coordinator:

1.	Dr Ajoy Mitra	-	2012 to Till date
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Composition of the IQAC (w.e.f. 03-12-2015)

1. Dr Amar Saikia, Principal- Chairman
2. Dr Joy Jyoti Goswami, Dept to Assamese- Coordinator
3. Dr Ajoy Mitra, Dept of Finance- Assistant Coordinator
4. Sjt Lalit Bora- Local Member
5. Dr Rani M Deka, Dept of Economics- Member
6. Mrs Anuradha B. Saikia, Dept of Economics- Member
7. Mrs Indrani C. Mahanta, Dept of Political Science- Member
8. Mr. Khagen C Bora, Dept of Political Science- Member
9. Mrs Tribeni Borkataky, Dept of Management- Member
10. Sri Jyotirmoy Talukdar, President, DCSU- Student Member
11. Sri Satyam Choudhury, General Secretary, DCSU- Student Member
12. Mr. Prasant Kr. Sarma- Member Office (Non-Teaching)
13. Dr. J.C. Kalita, Handique College- Expert Member



Brief Overview of Courses (with subject codes):

There are Two Major Streams of Studies in Dispur College i.e. Arts & Commerce

Courses	ARTS STREAM		COMMERCE STREAM	
	Subject	Code	Subject	Code
Higher Secondary (10 + 2)	English,	ENGL	English,	ENGL
	MIL (Assamese),	MASS	MIL (Assamese),	MASS
	MIL (Hindi)*	MHIN	MIL (Hindi)*	MHIN
	Alternative English,	ALTE	Alternative English,	ALTE
	Political Science,	POSC	Accountancy,	ACOU
	Education,	EDUC	Business Studies,	BUST
	Economics,	ECON	Economics,	ECON
	Logic & Philosophy,	LOPH	Banking,	BNKG
	History,	HIST	Commercial Mathematics & Statistics	CMS
	Advance Assamese.	ADAS		

Structure of B.Com. Syllabus (Semester) 2017-2018

General Papers	Core Papers	Specialized Papers
1st Semester		
101 Business Mathematics / Fundamentals of Insurance (Business Mathematics Compulsory for Major)	102 Financial Accounting-I 103 Business Organization & Entrepreneurship Development 104 Indian Financial System	(50 for each subject) 105 Cost Accounting (Accy) 105 Human Resource Management (Mgt) 105 Rural & Micro Finance (Fin.)
2nd Semester		
201 Communicative & Functional English I/Functional MIL I**	202 Financial Accounting-II 203 Principles of Management 204 Business Statistics	205 Management Accounting (Accy) 205 Human Resource Planning & Development (Mgt.) 205 Micro Credit Institutions (Fin.)
3rd Semester		
301 Environmental Studies 302 Communicative & Functional English II/Functional MIL II	303 Corporate Accounting 304 Direct Taxes Laws 305 Corporate Law	306 Advanced Corporate Accounting (Accy) 306 Industrial Relations & Labour (Mgt) 306 Financial Institutions & Markets (Fin) 306 Essentials of E-Commerce
4th Semester		
401 Business Economics	402 Auditing & Assurance 403 Indirect Taxes 404 Financial Services	405 Advanced Financial Accounting (Accy) 405 Cost & Management Accounting (Mgt) 405 International Banking (FI)
5th Semester		
501 Business Environment	502 Marketing Management 503 Financial Management 504 Regulatory Framework of Business-I	505 Financial Statement Analysis (Accy) 505 Customer Relations & Retail Trade Management (Mgt) 505 International Trade (Fin)
6th Semester		
601 Information Technology in Business	602 Marketing of Service 603 Modern Banking Practices 604 Regulatory Framework of Business-II	605 Project Report (on any topic of Commerce, Economics, Business, Industry or Services Sector) (Common for all Major Students)

**** Students have to apply to the respective HOD along with a copy of HS Mark sheet and have to submit to the Vice Principal ****



Structure of B.A. Syllabus (Semester) 2017-2018

Course	Subject	Code
Compulsory Subjects		
	1. General English	ENG
	2. MIL (Assamese)	ASM
	MIL (Hindi)	HIN
	Alternative English	AEN
B.A. 1 st Semester (General) (The combination of Economics and Assamese Second Language is not allowed)	Optional Subjects- (Any Two of the following) (There will be restriction of subject depending on the marks obtained in qualifying examination)	
	Economics	ECO
	Education	EDN
	Political Science	PSC
	Philosophy	PHL
	History	HIS
	Assamese Second Language	ASL
B. A. 1st Semester (Major) (30 seats for each Major subjects) ** Students have to apply to the respective HOD along with a copy of HS Mark sheet and have to submit to the Vice Principal**	English	ESL
	Assamese	ASL
	Economics,	ECO
	Education,	EDN
	Political Science,	PSC
	Philosophy	PHL
	History	IDS





ADMISSION FOR THE SESSION 2017-2018:

ARTS STREAM (Admission Time 10.30 PM to 2.30 PM)

S.N.	CLASS / YEAR / STREAM	Last Date of Submission of Forms	Date of Admission	Seat Capacity	Admission Fees
1	H.S. 1 st Year (Arts)	17/06/2017	20/06/2017	120	Rs. 6,720/- (Boys) Rs. 6,120/- (Girls)
2	B.A 1 st Semester Section A	20/06/2017	22/06/2017	120	Rs. 7,340/-
3	B.A. 1st Semester Section B	20/06/2017	22/06/2017	120	Rs. 7,340/-

Note: * Parents/Guardian/Candidates are requested to bring Credit/Debit/ATM Card for payment of Admission Fees.

COMMERCE STREAM (Admission Time 10.30 PM to 2.30 PM)

S.N.	CLASS / Semester / STREAM	Last Date of Submission of Forms	Date of Admission	Seat Capacity	Admission Fees (Rs.)
1	H.S. 1 st Year (Commerce)	17/06/2017	21/06/2017	120	Rs. 6,720/- (Boys) Rs. 6,120/- (Girls)
2	B.Com 1 st Semester Section A	22/06/2017	23/06/2017	120	Rs. 7,340/-
3	B.Com. 1st Semester Section B	22/06/2017	23/06/2017	120	Rs. 7,340/-

Note: * Parents/Guardian/Candidates are requested to bring Credit/Debit/ATM Card for payment of Admission Fees. Candidates are requested to bring Credit/Debit/ATM Card for payment of Admission Fees.

Eligibility for Admission:-

- Students who have completed 10th standard from SEBA / CBSE / ICSE or other equivalent board can apply for Higher Secondary 1st year admission either in Arts or in Commerce or in both.
- Students who have completed Higher Secondary in Arts / Science / Commerce from AHSEC / CBSE / ICSE or other Equivalent Board can apply for TDC 1st Semester Courses either in Arts or in Commerce
- Students can be admitted to Degree Courses of Arts / Commerce Streams even if they did not study in that particular stream in Higher Secondary.



Annualized Fees Structure (Session 2017-2018)

ARTS STREAM

CLASS	H.S. 1st Year	B.A. 1st Semester
1. Admission Fees	500	500
2. Tuition Fee	600	720
3. Sessional Fees:		
i) Library Fees	200	200
ii) Examination Fund	400	400
iii) Electricity & Maintenance Fund	400	400
iv) Student Union Fund	250	250
v) Students Welfare Fund	100	100
vi) Identity Card	50	60
vii) Enrolment Fees*	50	220
viii) Registration Card *	100	390
ix) Registration Form *	—	30
x) Common Room	150	150
xi) Games, Sports and Gymnasium Fund	150	150
xii) IT Infrastructure Development Fund	200	200
xiii) Campus Development and College Building	975	975
xiv) College Magazine Fund	150	150
xv) Co-curricular Activity Fund (Including NCC/NSS)	150	150
xvi) Publication of Departmental Journal Fund	100	100
4. Faculty Improvement Fund & Maintenance of Non-Provincialised Staff	1995	1995
5. Saraswati Puja & Other Festivals	100	100
6. College Foundation Day Celebration	100	100
TOTAL	6720	7340

* Subject to GU / AHSEC Regulation, Students of other boards have to pay Migration Fees and Eligibility Certificate Fees as per G.U. guidelines separately after admission for Registration

B.A. Major Students have to pay Major Fees of Rs. 220/- after Selection and Education Major Students have to pay Rs. 250/- per Semester as Laboratory Fees.

****B.A.1st semester Students will have to pay Rs. 500/- as Readmission Fees for 2nd Sem. in January ****

***Tuition Fees for HS Girl Students is exempted as per Govt. of Assam notification
HS 1st Year and BA 1st Semester Classes will be held as per Academic Calendar.**



Annualized Fees Structure (Session 2017-2018)

COMMERCE STREAM

CLASS		H.S. 1st Year	B.Com. 1st Semester
1.	Admission Fees		500
2.	Tuition Fee	500	500
3.	Sessional Fees:	600	720
	i) Library Fees		
	ii) Examination Fund	200	200
	iii) Electricity & Maintenance Fund	400	400
	iv) Student Union Fund	400	400
	v) Students Welfare Fund	250	250
	vi) Identity Card	100	100
	vii) Enrolment Fees*	50	60
	viii) Registration Card *	50	220
	ix) Registration Form *	100	390
	x) Common Room	—	30
	xi) Games, Sports and Gymnasium Fund	150	150
	xii) IT Infrastructure Development Fund	150	150
	xiii) Campus Development and College Building	200	200
	xiv) College Magazine Fund	975	975
	xv) Co-curricular Activity Fund(Including NCC/NSS)	150	150
	xvi) Publication of Departmental Journal Fund	150	150
4.	Faculty Improvement Fund & Maintenance of Non-Provincialised Staff	100	100
5.	Saraswati Puja & Other Festivals	1995	1995
6.	College Tele guide & Foundation Day Celebration	100	100
	TOTAL	100	100
		6720	7340

* Subject to GU / AHSEC Regulation, Students of other board have to pay Migration Fees and Eligibility Certificate Fees as per G.U. guidelines separately after admission for Registration

B.Com Major Students have to pay Major Fees of Rs. 220 after Selection

**B.COM1stSemester Students will have to pay Rs. 500/- as Readmission Fees for 2- Sem. in January

* Tuition Fees for HS Girl Students is exempted as per Govt. of Assam notification

HS 1st Year and BCOM 1st Semester Classes will be held as per Academic Calendar.



**Annualized Fees Structure for HS 2nd Year /
BA & B.COM 3rd & 5th Semester:
ARTS & COMMERCE STREAM (Session 2017-2018)**

CLASS	H.S.	BA/B.COM
	2nd Year	3rd & 5th Sem.
1. Admission Fees	500	500
2. Tuition Fee	600	720
3. Sessional Fees:		
i) Library Fees	200	200
ii) Examination Fund	400	400
iii) Electricity & Maintenance Fund	400	400
iv) Student Union Fund	250	250
v) Students Welfare Fund	100	100
vi) Identity Card	50	60
vii) Enrolment Fees*	50	220
viii) Common Room	150	150
ix) Games, Sports and Gymnasium Fund	150	150
x) IT Infrastructure Development Fund	200	200
xi) Campus Development and College Building	975	975
xii) College Magazine Fund	150	150
xiii) Co-curricular Activity Fund(Including NCC/NSS)	150	150
xiv) Publication of Departmental Journal Fund	100	100
4. Faculty Improvement Fund & Maintenance of Non- Provincialised Staff	1995	1995
5. Saraswati Puja & Other Festivals	100	100
6. College Tele guide & Foundation Day Celebration	100	100
TOTAL	6620	6920

BA/B.COM Major Students have to pay Major Fees of Rs. 220 along with the above

****TDC 3rd /5th Semester Students will have to pay Rs. 500/- as Readmission Fees for 4th / 6th Sem. in January****

Tuition Fees for HS Girl Students is exempted as per Govt. of Assam notification



Annualized Fees Structure (Session 2017-2018)

PROFESSIONAL COURSE

CLASS	B.B.A.	B.C.A.
1. Admission Fees	500	500
2. Tuition Fee	20500	21000
3. Sessional Fees:		
i) Library Fees	200	200
ii) Examination Fund	400	400
iii) Electricity & Maintenance Fund	400	400
iv) Student Union Fund	250	250
v) Students Welfare Fund	100	100
vi) Identity Card	50	50
vii) Enrolment Fees*	220	220
viii) Registration Card *	390	390
ix) Registration Form *	30	30
x) Common Room	150	150
xi) Games, Sports and Gymnasium Fund	150	150
xii) IT Infrastructure Development Fund	200	200
xiii) Campus Development and College Building	975	975
xiv) College Magazine Fund	150	150
xv) Co-curricular Activity Fund(Including NCC/NSS)	150	150
xvi) Publication of Departmental Journal Fund	100	100
4. Faculty Improvement Fund & Maintenance of Non-Provincialised Staff	1945	1945
5. Saraswati Puja & Other Festivals	100	100
6. College Foundation Day Celebration	100	100
TOTAL	27060	27560

* Subject to GU/AHSEC Regulation, Students of other boards have to pay Migration Fees and Eligibility Certificate Fees as per G.U. guidelines separately after admission for Registration

Fees Structure for PGDCA: Tuition Fees: Rs.6000 per semester

Note:

- ❑ Installment Facility: Fees for BBA/BCA could be paid in two equal installments.
- ❑ Students will have to produce original copies of mark sheet and certificates on the date of admission for verification. A candidate found to have submitted false information will be liable to face penal proceedings, and his/her fees already paid will be forfeited.
- ❑ Students will be provided Computer Accounting Course of free of cost

**Admission:**

Admission into the college is made STRICTLY ON THE BASIS OF MERIT as per provision of Govt. rules and is governed by the college admission rules. The Admission Committee shall regulate and supervise the whole process of admission. In case of any dispute, the decision of the Principal shall be final and binding. However, the G.B. shall be the appellate authority. The Application Form for admission enclosed in this prospectus must be submitted to the College on or before the specified date.

Reservation of Seats:

Reservation of seats for SC/ST/OBC/MOBC/PH will be according to existing government rules. A few seats will be reserved for deserving candidates in each class having state / national level proficiency in sports and culture. Supporting certificates will have to be produced at the time of admission.

Admission Rules:**Form Submission Cut of mark for 2017-18
TDC-45% and HS-40%**

1. Candidate seeking admission to the college in first year Higher Secondary class /TDC 1st semester class must apply on the prescribed form furnished with the prospectus from the college office on payment of Rs.150/-, within the last date of submission of forms. **No application will be received after the last date.**
2. Candidates must appear for interview on the scheduled date in person or through his/her representative. Candidates shall have to produce the following documents at the time of interview.
 - ❑ Original admit card and mark sheet of the last examination passed.
 - ❑ One copy of passport sized photograph duly attested.
 - ❑ Original SC / ST /OBC certificate; proficiency certificate at least from the District level.
 - ❑ Original Registration card/migration certificate.
 - ❑ Original Pass certificate from the last institution attended.
3. Students will have to produce original copies of mark sheets and certificates on the date of admission for verification. A candidate found to have submitted false information will be liable to face penal proceedings; and his/her fees already paid will be forfeited.
4. Selected candidates must take admission on the date of interview by paying necessary fees, failing which their seats will be forfeited.
5. Original Gap Certificate will have to be submitted in case of break of studies.



6. Eligibility for admission:-

- Students who have completed 10th standard (SEBA & Other Equivalent Board) can apply for Higher Secondary 1st year admission either in Arts or in Commerce or in both.
- Students who have completed Higher Secondary (AHSEC & Equivalent Board) can apply for TDC 1st Semester Courses either in Arts or in Commerce.
- Separate forms to be used for Arts & Commerce and HS & TDC
- Seat Allocation on Merit Basis and Choice of Section will be decided by the college authority depending on merit. Major will not be allowed in Section B.
- Candidates with National/State level proficiency in sports will get preference.
- Application from the students below the cut off mark will not be entertained.

7. How to apply:

- Use of Ball Point pen (preferably black ink) to fill up the form.
- No document required at the time of submission of application form except Mark sheet.
- Only completely filled application forms are accepted.

Free Admission :

Government of Assam Higher Education Department introduced Free Admission Scheme for Waiver of Admission Fee for student taking Admission in for H.S. 1st year, Deegree 1st Semester 2017-18 as per OM No. AHE489/2013/PT/174, Dated 23/05/2017.

College Uniform:

Boys	Girls	Winter Add-on
Blue Shirt Black Trousers	Blue Kameez White Salwar / Churidar White Dupatta	Navy Blue Sweater

***WEARING OF COLLEGE UNIFORM IS COMPULSORY IN THE COLLEGE CAMPUS ***





Grooming & Discipline

- ❑ Use of Mobile Phones in College Campus is strictly prohibited
- ❑ Students must attend 75% of the total classes held in each subject to avoid NC / DC.
- ❑ Loitering in front of the classroom, corridors are prohibited.
- ❑ Every student must carry their Identity Card and Library Card (which is non-transferable)
- ❑ Major students will get one additional library card and all borrowers of library books will be responsible for the loss or damage of book/s borrowed from library and he/she will have to pay the cost of the book/so
- ❑ Wearing of uniform is compulsory from the first day. No student will be allowed inside college campus without uniform.
- ❑ Every student must appear for all the internal tests conducted by the concerned departments .
- ❑ Students should follow all the notices displayed in the notice board in their own interest.
- ❑ Any application for bonafide certificates, railway concession, scholarship etc. must be submitted in advance to enable the office to deliver in time.
- ❑ Payment of scholarship will be made only by Crossed Cheque.
- ❑ Cash Receipt should be obtained for all amounts paid in the college office.
- ❑ College property to be used with utmost care and electric, water and other fixtures should not be tampered with.
- ❑ Students must attend all the functions of the college.

COLLEGE HOURS:

Classes of the college are held from 9.00 A.M. to 4.00 P.M.



Regulation of TDC for Semester System with Choice based Credit and Grading System.

1. A TDC shall be of six semesters covering three calendar years. The schedule for Semester system shall be as shown below:
 - a) First, Third and Fifth Semester: August 1-Dec-31 (including examinations)
 - b) Second, Fourth and Sixth Semester: January -1--June -30 (including examinations)
 - c) Semester Break: July 1-- July 31.

The Academic Calendar, Course Structure and Schedule for Semester System is as per GU guidelines and for details students can log on to www.gauhati.ac.in
2. Student's performance will be monitored throughout the semester by continuous assessment in the theory and practical courses. Evaluation of the student's performance in each of the theory and practice paper will be based on the following:
 - a) Internal Evaluation: 20% Marks
 - b) External Evaluation: 80% Marks
3. Internal Evaluation will be based on one sessional examination, home assignments, seminars, and library work in each semester. The schedule for internal evaluation is given in Annexure-I. The procedure for internal evaluation is given in Annexure-III.
4. External evaluation will be through a final examination at the end of the semester.
5. The pass marks in each theory paper is 30 % and that in each practical paper is 40%.
6. In each paper, students must secure pass marks in both the internal as well as the external evaluation separately.
7. A student who could not appear or failed in any Semester examination will be allowed to clear the same as follows:
 - a) First Semester with the regular Third Semester examination.
 - b) Second Semester with the regular Fourth Semester examination.
 - c) Third semester with regular Fifth Semester examination.
 - d) Fourth Semester with regular Sixth Semester examination.
8. A student may be allowed to "repeat" anyone of the theory papers in the First, Second, Third and Fourth Semester, and may be allowed for "betterment" of marks in one paper in the Fifth Semester, provided the student secures less than 45% marks in that paper.
9. No "repeat" / "betterment" shall be allowed in the practical examinations in any Semester.
10. A student must pass all his Semester examinations, including "repeat" and "betterment" chances within five years from the date of admission to the First Semester course. A student will get a maximum of three chances to clear a particular Semester.
11. In case of any dispute regarding evaluation or unforeseen events the matter may be placed in the Committee of Courses and Studies (U.G) for amicable settlement.
12. Since the semesters involve continuous assessment there would be no scope for a student to appear as a private candidate in any subject.
13. For any matter not covered under this Regulation for Semester System, the existing University Rules and the Gauhati University Act 1949 (as amended till date) would be applicable.

Internal Assessment & Student Feedback:

Each and every student will be required to attend Internal Test, Unit Test whenever conducted by the Departments for the purpose of Internal Assessment as per G.U. regulations. All the students of 6th Semester (Arts & Commerce) are required to provide student feedback regarding overall assessment of courses, performance of faculties etc.

**Faculties of the College:**

Guardians and students are requested to contact their respective faculties of Arts and Commerce Streams for any assistance regarding academic matters during college hours.

DEPARTMENT OF ENGLISH

- | | |
|--------------------------------------|----------------|
| 1. Dr. (Mrs.) Nandini Barooah Sharma | Vice Principal |
| 2. Mrs. Jabin Akbar | HOD |
| 3. Dr. (Mrs.) Manjaree Sarma | (Commerce) |
| 4. Dr. Sanjeeb Kr. Sarma | (Commerce) |
| 5. Ms Bondita Baruah | |

DEPARTMENT OF ASSAMESE

- | | |
|-------------------------------|---------------|
| 1. Dr. Joyjyoti Goswami | HOD |
| 2. Dr. Reena Choudhury | |
| 3. Dr. Malabika Bhattacharyya | (Commerce) |
| 4. Mr. Ajit P. Sarma | (Contractual) |
| 5. Mrs. Gitilekha Devi | |

DEPARTMENT OF ECONOMICS

- | | |
|-------------------------------|---------------|
| 1. Dr. Rani M. Deka | HOD |
| 2. Mrs. Anuradha B. Saikia | |
| 3. Dr. Parag Dutta | (Commerce) |
| 4. Mrs Manalisa Bhattacharyya | (Commerce) |
| 5. Mr. Himanshu Kalita | (Contractual) |
| 6. Mrs Tulika Choudhury | |

DEPARTMENT OF EDUCATION

- | | |
|--------------------------|---------------|
| 1. Dr. Babi Baruah | |
| 2. Dr. Sunita Agarwalla | HOD |
| 3. Dr. Bhaswati B. Das | (Contractual) |
| 4. Mr. Amit Roychoudhury | |

DEPARTMENT OF PHILOSOPHY

- | | |
|--------------------------|-----|
| 1. Dr. Sumitra Choudhury | |
| 2. Dr. Pranita Sarma | HOD |
| 3. Mr. Sashi M. Das | |
| 4. Dr. Mamoni Kalita | |

DEPARTMENT OF POLITICAL SCIENCE

- | | |
|----------------------------|-----|
| 1. Mr. Khagen C. Boro | |
| 2. Mrs. Indrani C. Mahanta | HOD |
| 3. Mrs. Dharitri Thakuria | |

DEPARTMENT OF HISTORY

- | | |
|----------------------------------|-----|
| 1. Mr. Ratul Borah | |
| 2. Mr. Pankaj Kr. Kathar | HOD |
| 3. Mrs. Najneen Ara Rahaman | |
| 4. Mrs. Karabi Das (Contractual) | |



DEPARTMENT OF ACCOUNTANCY

1. Dr. Jyotish Goswami
Dr. Ajay Kr. Deka
 3. Mr. Kuladhar Patowary
- HOD

DEPARTMENT OF MANAGEMENT

1. Dr. Monalisa Choudhury
 2. Mrs. Tribeni Borkotoky
 3. Dr. Mousumi Devi
- HOD

DEPARTMENT OF FINANCE

1. Dr. Ajoy Mitra,
 2. Mr. Mathur Barman
- HOD

DEPARTMENT OF MATHEMATICS & STATISTICS

1. Dr. Kumud Ch. Nath
- HOD

Office/Support Staff:

- | | |
|------------------------------|---------------|
| 1. Smt Indira Gogoi - | UDA[Accounts] |
| 2. Vacant | UDA |
| 3. Smt. Phuleswari Deka - | LDA |
| 4. Sri Khargeswar Saikia - | LAD (Cashier) |
| 5. Sri. Girin Saikia - | LDA |
| 6. Smt. Niharika Sarma - | LDA |
| 7. Vacant | LDA |
| 8. Sri. Dhirendra N. Konwar- | Grade IV |
| 9. Sri. Ramesh Baishya - | Grade IV |
| 10. Sri. Brajen Sarma - | Grade IV |
| 11. Smt. Anowara Begum - | Grade IV |
| 12. Sri Hiranya Gautam - | Grade IV |
| 13. Smt. Rina Das Talukdar - | Grade IV |
| 14. Sri Bulbul Sarma - | Grade IV |

Contractual:

- | | |
|--------------------------------|----------|
| 15. Sri Nilotpall Deka - | LDA |
| 16. Sri Prasanta Kumar Sarma - | LDA |
| 17. Sri Mintu Thakuria | LDA |
| 18. Sri Supratim Dutta | LDA |
| 19. Sri Purna Chetri - | Grade IV |
| 20. Sri Bhargav Bora - | Grade IV |
| 21. Sri Sanjit Kr. Roy- | Grade IV |
| 22. Sri Arup Kalita - | Grade IV |



Dispur College Library-A Learning Resource Centre

The College Library is a learning resource centre for the users (students, teachers, staff). Users can access the wide range of resources comprising textbooks, reference books, periodicals etc. of Indian and international authors. The library has a total collection of 17,340 (textbooks and reference books) till date covering different subjects. The Library has a total 13(thirteen) periodical comprising different subjects journals, general Magazines and 7(seven) Newspapers.

H. S. students are given 2 (two) Reader's Ticket (library cards) and T.D.C. Semester students are given 2 (two) (for pass course) and 3 (three) (for Major course) Reader's Ticket for borrowing the books from the library. Some of the general **library rules** which the students must follow in the library are:

- ❑ No students are allowed to enter the library without college uniform.
- ❑ Students cannot use the mobile phone within the library.
- ❑ Students should maintain silence within the library and should try to keep it clean.
- ❑ Students cannot chew any kind of intoxicants within the library.
- ❑ Students are to return the books within the due date after which a fine of Re.1 (per day) will be charged.
- ❑ Borrowed books mutilated, damaged or lost, will have to be replaced or the price of the book paid by the borrower.
- ❑ For loss of Reader's Ticket, a fine of Rs.20 (per card) will be charged.
- ❑ Students cannot borrow the books using other students cards as it is not transferrable.

The library has SOUL 2.0: a library management software, for the automation of the housekeeping activities of the library. Till now, 12,000 data of the books have been entered. Recently, for accessing the e-resources through N-LIST (National Library and Information services Infrastructure of Scholarly Content) program under INFLIBNET Centre, Gujarat, has been installed in the library. N-LIST is a college component of the UGC-INFONET Digital Library Consortium, mainly provided to the colleges, for accessing the e-resources (comprising e-books and e-journals) by the users.

Library Staffs:

1. Sangeeta Roy
2. Mrs. Binita Rabha
3. Mr Ajit Malakar

- Librarian
- Library Assistant
- Library Bearer





CAREER ORIENTED COURSES / ADD ON COURSE:

The college is one of the first institutes from Eastern India to receive UGC (Xth Plan) sanction and Gauhati University affiliated career/job oriented certificate/diploma/advance diploma courses. Higher Secondary passed students are eligible to take up these courses in addition to their degree courses.

1. Diploma in Child Education - One Year Course (Session August) Course Fees Rs. 1500 for Dispur College Students and Rs. 1700 for outsiders. Admission form available at College Office [For further details contact the Coordinator- Dr. Babi Baruah, HOD, Dept. of Education, Cont ct No. 9435115385]



Remedial Coaching for SC/ST/OBC (non-creamy layer) & Minorities:

The college has been conducting remedial courses for students of undergraduate level for SC, ST, OBC (Non-Creamy Layer) and Minorities, funded by UGC from IX plan onwards. Objectives of the Scheme -

- ❑ Improving academic skills and linguistic proficiency of the students in various subjects.
- ❑ Raising their level of comprehension of basic subjects to provide a stronger foundation for further academic work.
- ❑ Strengthening their knowledge, skills and attitudes in such subjects, where quantitative and qualitative techniques and laboratory activities are involved so that proper guidance and training provided under the programme may enable the students to come up to the level necessary for pursuing higher studies efficiently



SUPPORT SERVICES:

Student Welfare Fund:

The college maintains a student's welfare fund to provide financial help to the poor and deserving students on application from such students subject to the availability of fund.

Yoga Meditation Centre:

The centre conducts regular classes for the physical and mental development of students and staff, under the supervision of yoga therapist Sri Anil Sharma

Grievance Redressal Cell:

The college has organized a grievance redressal cell to solve the problems and troubles faced by students and teachers relating to academic and physical aspects of the college.

Study Circle

Students and teachers have organized a study circle to express their inherent literary knowledge amongst themselves and published their articles, writings in wall magazine. Various group discussions, seminars, talks, competitions on various topics are planned and held from time to time.

Alumni Association

This is an ex-students' organization. Students who have passed out from this institution and established themselves in the society and devoted for the welfare of humanity may contribute for the purpose of social development.

Counseling Centre

There is a counseling centre for guiding and assisting the students individually or collectively for academic career and socio-economic matters. Various Career Launcher Organizations and NGO's are also involved in guiding the students and ex-students.

Extension Education:

Educational programmes are organized by the teachers and students under the direction of UGC and GU for the socio-economic, socio-cultural and social health of the urban and rural people.

SC/ST/Minority Cell:

The college has constituted SC/ST/Minority Cell for overall development of the SC/ST/Minority community. The cell also effectively implemented various remedial classes during the UGC XI plan period and plans to conduct more classes under UGC XII Plan period.

Women's Cell:

The Women's Cell of the college takes up various issues related to the empowerment of women in the present context, by organizing various seminars, discussions, debates etc.

RTI Cell

The Right to Information Cell of the college is headed by PRO, Sri Sashi M. Das, HOD, Department of Philosophy (Contact No. 8811094076). The cell is providing all the information as per the RTI Act. The Cell also has First appellate Dr. Jyotish Goswami of Department of Accountancy and Second appellate Dr. Ajit P. Sarma, Department of Assamese.

**Disaster Management Cell:**

The college has organized a Disaster Management Cell under some trained faculty member headed by Sri Sashi M. Das (Contact No. 9954089447) and Sri Himanshu Kalita. The cell organizes various workshops, seminars, awareness camps for the benefit of students and neighboring areas.

Dispur College Career Development and Placement Cell (CDPC):

The centre provides job assistance training courses in association with Dispur College. Training is provided for creating employable human resource for various industries. Placement available in: Banking, IT, Sales & Marketing, Front Office and Back Office, B.P.O. etc. Selection through Direct Interview or Campus Interview at "Dispur College" both for Guwahati as well as outside Assam. Job fairs are organized by this cell every year. [For further details contact the Coordinator - Dr. Sanjeeb Kr. Sarma, Dept. of English, Contact No. 9864073714]

CO-CURRICULAR ACTIVITIES:**Nature Club:**

A nature club has been constituted by the students, teachers and well wishers of the college for environmental upgradation of the neighboring areas of the college. The club organizes and monitors the various programmes for the development of the atmosphere by observing World Environment Day, Eco-Biotic Camps and Rural Development etc.

Games, Sports and Gymnasium

The college provides facilities to the students for games like cricket, football, volleyball, badminton, carom, chess, table tennis, basketball, handball and other field events. Several groups of students have shown proficiency in various competitions organized by GU and other educational institutions.

College Magazine:

The college magazine DISPURIAN (earlier known as ARUN) is the medium for development of literacy and other potentialities of students. It publishes articles and creative writing contributed by students and teachers as well as review of the educational, cultural, social and sports activity of the college. The magazine is published by a student editor under the guidance and supervision of an Editorial Board.

Dispur College News Bulletin

Dispur College Teachers Council has published a bilingual quarterly news bulletin from the session 2002-2003. The bulletin reveals the developmental activities of Dispur College community especially in the field of management, academic development, infrastructure, curricular, co-curricular and extra-curricular activities.

**Anti Ragging Cell:**

The college follows a policy of zero tolerance regarding substance abuse and ragging. Any students found in possession of banned substances (ghutka, drugs, alcohol) and indulging in ragging will be expelled. There is a six member committee to monitor various anti ragging measures.

Students Union:

The Dispur College Union is the general body of the students of the college. Its membership is compulsory for every student in the college. The office bearers of the Union are elected annually through the method of direct voting. The union endeavors to foster and promote fraternity, mutual understanding and a sense of responsibility among the students. The student union organizes games and sports, debates, cultural and social activities among the students in the College Week organized annually and participates in inter college activities.

NCC UNIT OF DISPUR COLLEGE:

The College is under the 48th Assam Naval Unit where any student can join for their personality development, development of leadership and can attend various national level camps and competitions including Republic Day camp at New Delhi. Three to four cadets have been selected for the Republic Day camp every year from our unit. A regular student cadet can get merit scholarship (55% and above) of Rs 6000/- to Rs 12000/- from various institutions like SAHARA. Cadet can apply for Bir Chilarai Award which includes a cash reward of Rs. 10,000 and certificat. There is also provision for cash award of Rs. 50,000 under Cadet Welfare Society(CWS). In addition to that there is another prestigious award known as Lt. Coln. M. Chowdhary award of Rs. 25,000. In the first year, cadets are eligible to attend 'B' certificate and in the second year after attending two national camps, cadets are eligible for 'C' certificate exam. 'C' certificate holders can get appointment in reserve category in army, navy, air force and other para-military forces without written examination of UPSC. Our cadets have already earned accolades in national level camps. There is no admission fee for joining NCC.

For more details, Contact NCC In Charge - Dr. Parag Dutta, Mobile 8486881432

NSS UNIT OF DISPUR COLLEGE:

The NSS (National Service scheme) is a scheme of Govt. of India under Ministry of Youth Affairs. The overall aim of National Service scheme is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. For more details Contact Co-ordinator- Dr. Sunita Agarwalla, Phone No- 9864057865.

RED RIBBON CLUB:

Red Ribbon Club (RRC) is a sister organization of NCC unit of Dispur college. The main objective of RRC is to create awareness about AIDs and HIV and motivate the students for voluntary blood donation by organizing seminars, street plays, quiz and other competitions. We have organized voluntary blood donation camp each year during the month of October and November. Students can enroll their name freely. Our motto is "Donate Blood and Save Life". Contact Co-ordinator- Sri Himangshu Kalita, Phone No- 9864639296.



Students are requested to select at least one of the following support services/Co-curricular activities. Enrollment is free of charge.

SUPPORT SERVICES / CO-CURRICULAR ACTIVITIES :

Student's Welfare Fund.	Yoga Meditation Centre.
Extension Education.	Women's cell.
Disaster Management Cell.	Nature Club.
Study Circle.	Anti- Ragging Cell.
NCC.	NSS.
Red Ribbon Club.	

ADD-ON COURSES:

Child Education:

The college has constituted Child Education Cell to equip the learners to organize and manage child care centers like creches, pre schools, nursery schools and day care centers. The cell also conducted one year Diploma course affiliated to GU to help the learners to develop knowledge, attitudes and skills necessary for working with young children (i.e. from 0 to 6 years of age) with the help of both theoretical and practical knowledge.

Conduct of Elections to College Union

Instructions issued in compliance with the verdict of the Hon'ble Supreme Court-
Ref: - Order passed by the Hon'ble Supreme Court in SLP NO.24295/2004.

The Honourable Supreme Court of India has perused the Report of the Committee, headed by Mr. J. M. Lyngdoh, former Chief Election Commissioner, constituted by the Ministry of Human Resource Development, Government of India for making recommendations and suggestions relating to the Students' Union Elections in terms of the order of the Supreme Court dated 12.12.2005. The Supreme Court has accepted the recommendations as an interim measure and directed to implement the recommendations subject to such modifications indicated therein. The recommendations have been incorporated as a part of the order. The Supreme Court has also made it clear that the recommendations made, which the court has accepted to be adopted as an interim measure, shall be followed in all College/University Elections, to be held hereinafter, until further orders. In the light of the above order, the College has decided to conduct the elections of the Students' Unions in accordance with the system of direct elections as envisaged in clause 6.2.2 of the recommendations submitted by the committee headed by Mr. J.M. Lyngdoh and accepted by the Honourable Supreme Court. The directives of the Supreme Court shall be supplementary to the clauses contained in the Constitution for College Unions / Constitution for university Departments' Unions and the rules for the conduct of elections to College unions / Departments' students Unions contained therein and the same shall supersede any of the clauses that are inconsistent with the directives.



RESULTS B.COM (MAJOR) 2016
UNDER SEMESTER SYSTEM, BATCH OF 2013 PASSED OUT IN 2016

Particulars	Eng- lish	Assa- me-se	Econ- om-ics	Edu- cation	His- tory	Political science	Philo- sophy
No. of candidates appeared	21	25	11	28	04	15	16
No. of candidates passed	20	23	09	28	03	12	15
In first class	07	06	Nil	02	01	01	03
Percentage results	95%	92%	82%	100%	75%	80%	94%

RESULTS B.COM (MAJOR) 2016
UNDER SEMESTER SYSTEM, BATCH OF 2013 PASSED OUT IN 2016

Particulars	Accountancy	Management	Finance
No. of candidates appeared	69	49	71
No. of candidates passed	69	49	58
In first class	8	6	2
Percentage results	100%	100%	81.69%





PROFESSIONAL COURSES BBA, BCA, PGDCA

(Affiliated to Gauhati University)

Professional courses are playing a key role in shaping the future of India in the new century. Due changing needs and demand for professional education, the government has put in a great deal effort to promote professional education at various levels. Keeping in view the rapidly growing demand of Information Technology and Management studies, Dispur College offers regular professional courses like BCA (Bachelor of Computer Application), BBA (Bachelor of Business Administration) and PGDCA (Post Graduate Diploma in Computer Application) affiliated under Gauhati University. The courses equip the students with knowledge and skills required for a successful career in Computer Application and Management.

AIMS AND OBJECTIVES:

- ❑ To impart quality education to the socio-economically disadvantaged students of sub-urban and rural areas of Assam as well as North East India.
- ❑ To provide moral, civic and value-based teachings.
- ❑ To create workforce with self determination and the ability to secure self-employment.
- ❑ To create highly motivated and successful Information Technology and Management graduates to meet the current and projected needs of the Indian and the global economy.

COURSES OFFERED:

Courses	Eligibility	Duration	Intake capacity
BBA	The qualifying percentage of marks in HS (Arts/Science/Commerce) or equivalent examinations in 40.	3 years (6 Semesters)	25
BCA	The candidate must have passed HS or Equivalent label examination from SC/COM/Arts Stream.	3 years (6 Semesters)	25
PGDCA	Any graduate	1 year (2 Semesters)	12

Course Structure: BCA (Bachelor of Computer Application)

SEMESTER-1

- 1.1 Introduction to Computer Fundamentals and Programming
- 1.2 Communicative English
- 1.3 Basic Electronics
- 1.4 Mathematics-I
- 1.5 Laboratory (Covering paper 1 and paper 3)
- 1.6 Bridge Course (for students from other than science stream)

SEMESTER-2

- 2.1 Data Structure and Algorithm
- 2.2 Computer Based Accounting and Financial Management
- 2.3 Mathematics-II
- 2.4 ICT Hardware
- 2.5 Laboratory
- 2.6 Environmental Studies



SEMESTER-3

- 3.1 Operating System
- 3.2 Computer Organization and Architecture
- 3.3 Database Management System
- 3.4 Object Oriented Programming
- 3.5 Laboratory

SEMESTER-4

- 4.1 Microprocessor and Assembly Language Programming
- 4.2 Software Engineering
- 4.3 Programming in Java
- 4.4 Automata Theory and Languages
- 4.5 Laboratory

SEMESTER-5

- 5.1 Management Information System
- 5.2 Web Technology
- 5.3 Computer Networks
- 5.4 Computer Oriented Numerical Methods and Statistical Techniques
- 5.5 Laboratory

SEMESTER-6

- 6.1 Elective-I
- 6.2 Elective-II
- 6.3 System Administration using Linux
- 6.4 Project work

Courses for Elective-I

- 6.1.1 Queuing Theory and Optimization
- 6.1.2 Data Warehousing and Data Mining
- 6.1.3 GUI Programming

Courses for Elective-II

- 6.2.1 Computer Graphics
- 6.2.2 Database Design and Programming
- 6.2.3 Compiler Design

BBA (Bachelor of Business Administration)

SEMESTER-I

- 1.1 Elective English and Business Communication
- 1.2 Communicative English
- 1.3 Business Mathematics
- 1.4 Principles of Management
- 1.5 Computer Fundamental(MS Office)

SEMESTER-III

- 3.1 Organizational Behavior
- 3.2 Marketing Management
- 3.3 Cost and Management Accounting
- 3.4 Production and Operation Management
- 3.5 Office Organization and Management

SEMESTER-V

- 5.1 Summer Project
- 5.2 Industrial Relations
- 5.3 Advertising and Sales Promotion
- 5.4 Working Capital Management
- 5.5 Consumer Behavior and Retailing

SEMESTER-II

- 2.1 Personality and Personal Skill Development
- 2.2 Indian Economics Scenario
- 2.3 Business Statistics
- 2.4 Financial Accounting
- 2.5 Computer Application

SEMESTER-IV

- 4.1 Human Resource Management
- 4.2 Marketing Research
- 4.3 Financial Management
- 4.4 Management of Services
- 4.5 Business Laws

SEMESTER-VI

- 6.1 Sales and Distribution Management
- 6.2 Taxation Laws
- 6.3 Rural Marketing
- 6.4 Export Marketing
- 6.5 Entrepreneurship and Small Business Management



PGDCA (Post Graduate Diploma in Computer Application)

SEMESTER-I	SEMESTER-II
PGDCAP1-ICT Hardware	PGDCAP6-Data Structure Through C
PGDCAP2-Introduction to Programming using C	PGDCAP7- Internet and Web Technology
PGDCAP3-Overview of Operating System(DDS/Windows/UNIX and Shell Programming)	PGDCAEL1-Internet and Web Technology
PGDCAP4-Introduction to Office Automation	PGDCAEL2-Computer Oriented Numerical Methods
PGDCAP5-Database Management System	PGDCAEL3-Computer Graphics Or
	PGDCAEL4-Object Oriented Programming and C++

LIBRARY FACILITIES:

Besides the main library of the college, the Departments of BBA and BCA have a library with a collection of more than thousand books from the fields of Computer Science and Management. In addition, the library contains directories, industry reports and statistical compilations that provide timely and concise information for project work.

LABORATORY FACILITIES:

The department has a well equipped computer laboratory as well as a separate electronics laboratory.

- Computer Lab:** It is equipped with high performance servers and 25 PCs. The latest scientific and mathematical software packages are available. The lab is equipped with powerful servers and multiple terminals with multiple operating systems. The students are guided by well-experienced faculty members in the computer lab. Internet access is available to the students and faculty members to leased times.
- Electronics Lab:** The electronics lab has a rich collection of devices and instruments related to electronics including MICROPROCESSOR 8085, MICROPROCESSOR 8086, and other well equipped devices.

SPOKEN ENGLISH:

The department of BBA/BCA gives special emphasis on uplifting the communication skills of the students. For this purpose spoken English classes for students have been introduced on a regular basis giving strong emphasis in presentation skill, participation in group discussion as well as interviewing skills.

ASSIGNMENT:

Assignments are administered as a part of the practice and evaluation schemes. They are an important component in internal evaluation schemes.

SEMINARS:

Seminars are conducted on current IT and management topics of importance. These seminars help students to interact with the professional industries.

**WORKSHOP/IT TRAINING/PROJECTS:**

Workshops with various machine tools and equipments help students to gain hands-on training in various areas of workshop practices.

Information technology skills are essential for engineers to be successful in today's information technology intensive environment.

Projects attempt to bridge the gap between the professional world and academic institutions. They help the students to develop practical work skills.

EVALUATION: Monthly exams are conducted in each semester. Internal evaluation of the students are based on the performance of the students in these exams, projects, quizzes, assignments and a final examination conducted in every semester. 20% marks from internal evaluation are included in the final examination conducted by the Gauhati University.

ATTENDANCE REQUIREMENTS: All students must attend every lecture, tutorial and practical class of the course registered by him/her. Barring late registration, sickness or any other contingencies, the attendance requirement will be 75% of the classes. Students with deficiency in attendance in a course will not be allowed to appear in the end-term examination.

CO-CURRICULAR ACTIVITIES: Continued efforts are made to strike an appropriate balance between the student's classroom and out-of-classroom lives. Besides working hard in class, they also channel their energies into diverse activities as organizing issues, participating in inter college competitions etc.. Students are also encouraged in activities like quiz, group discussion, seminars, cultural meets etc.

INTERVIEW TRAINING: Placements meets and personality development works are organized as a part of the placement program. All the students are guided for career planning as they progress to the higher levels of the program. The entire placement exercise is a joint effort between the institute and the students. The students have the responsibility to put in the maximum possible efforts to obtain suitable placements under the guidance of the department.

Faculties:**Dept. of BCA**

1. Dr. LabaThakuria (HOD)
2. Mrs. Bijoyeta Saha
3. Mrs. Karabi Choudhury

Dept. of BBA

1. Mr. Hirendra N. Sarkar,
2. Mrs Deepshikha Dev Choudhury
3. Mr. Nripen Medhi (HOD)
4. Ms. Bansashree Kalita

RECRUITMENT: On completion of the courses, so far about forty percent students have got jobs in MNCs like Cognizant, Wipro, through campus interview or in other organizations directly.

On completion of the courses students with good marks have got chance for higher education in reputed educational institutes also.



Adademic Result :

Department	Year	Appeared	1 st Class
BBA	2010	12	09
	2011	19	14
	2012	22	02
	2013	30	13
	2014	40	05
	2015	10	04
	2016	15	02
BCA	2010	09	06
	2011	23	16
	2012	10	—
	2013	10	09
	2014	18	10
	2015	12	7
	2016	10	06

ADMISSION PROCEDURE OF BBA, BCA AND PGDCA

How to Apply:

- ❑ Use ball point (preferably black ink) pen to fill up the form.
- ❑ There is no need to enclose any document with the form.
- ❑ Only completely filled up forms will be accepted.

Admission Procedure: A candidate seeking admission must appear for interview on the scheduled date. Candidates shall have to produce the following documents at the time of interview.

- ❑ Original admit card and mark sheet of the last examination passed.
- ❑ One copy of passport sized self-attested photograph.
- ❑ Original SC/ST/OBC certificate, if any must be produced.
- ❑ Original registration card/migration certificate.
- ❑ Original pass certificate from the institution last attended.
- ❑ The application form for admission attached in this prospectus.
- ❑ Original Gap Certificate will have to be submitted in case of break of studies

ADMISSION NOTIFICATION FOR THE SESSION 2017-2018:

S.N.	Particulars	Last Date of Submission of Forms	Date of Admission
1	BBA/ BCA 1st Semester	23/06/2017	23/06/2017
2	BBA/ BCA 1st	24/06/2017	24/056

For Further Details Contact : 98641-31120 / 98641-52351



**Open & Distance Education:
Krishna Kanta Handique State Open University (KKHSOU):**

From the session 2008-09 KKHSOU tie-up with Dispur College as a recognised Study Centre and Examination Centre. Dispur College offered following Courses under KKHSOU:-

Diploma / Degree Courses: Five (5) different Diploma and Degree Courses offered by Dispur College under KKHSOU without regular class teaching. Programme are delivered through Study Materials and Academic Counselling on every Sunday, i.e. One Counselling Session per week. B.A., B.COM, BBA, BCA, BJMC, MSW, MS (Socio).

Admission in July every Year,

S.N.	Degree and Diploma Course	Course Fees (Rs.) (Per Semester)
1	Bachelor in Arts (BA) (Per sem)	2,350/-
2	Bachelor in Commerce (B. Com) (Per sem)	2,650/-
3	BBA (Per sem)	3,650/-
4	BCA (Per sem)	4,800/-
5	BJMC (Per sem)	2,750/-
6	MA (Socio) (Per sem)	5,050/-
7	MSW (Per sem)	5,950/-

**For Further Details Please Contact Coordinator
Dr. Joy Jyoti Goswami
Ph. 98641- 30516/98549-06104**



Academic Calendar (Gauhati University) 2017-2018 and Holiday List 2017

As per GU Notification, for details please visit Gauhati University website
www.gauhati.ac.in

Summer Vacation - 1st July to 31st July 2017

Reservation of Right:

The Administration of this college reserves the right to change, modify the prospectus whenever necessary according to the situation. All persons connected with the college shall be bound by the rules of the college at all times.

AUTHORITY NOTES:

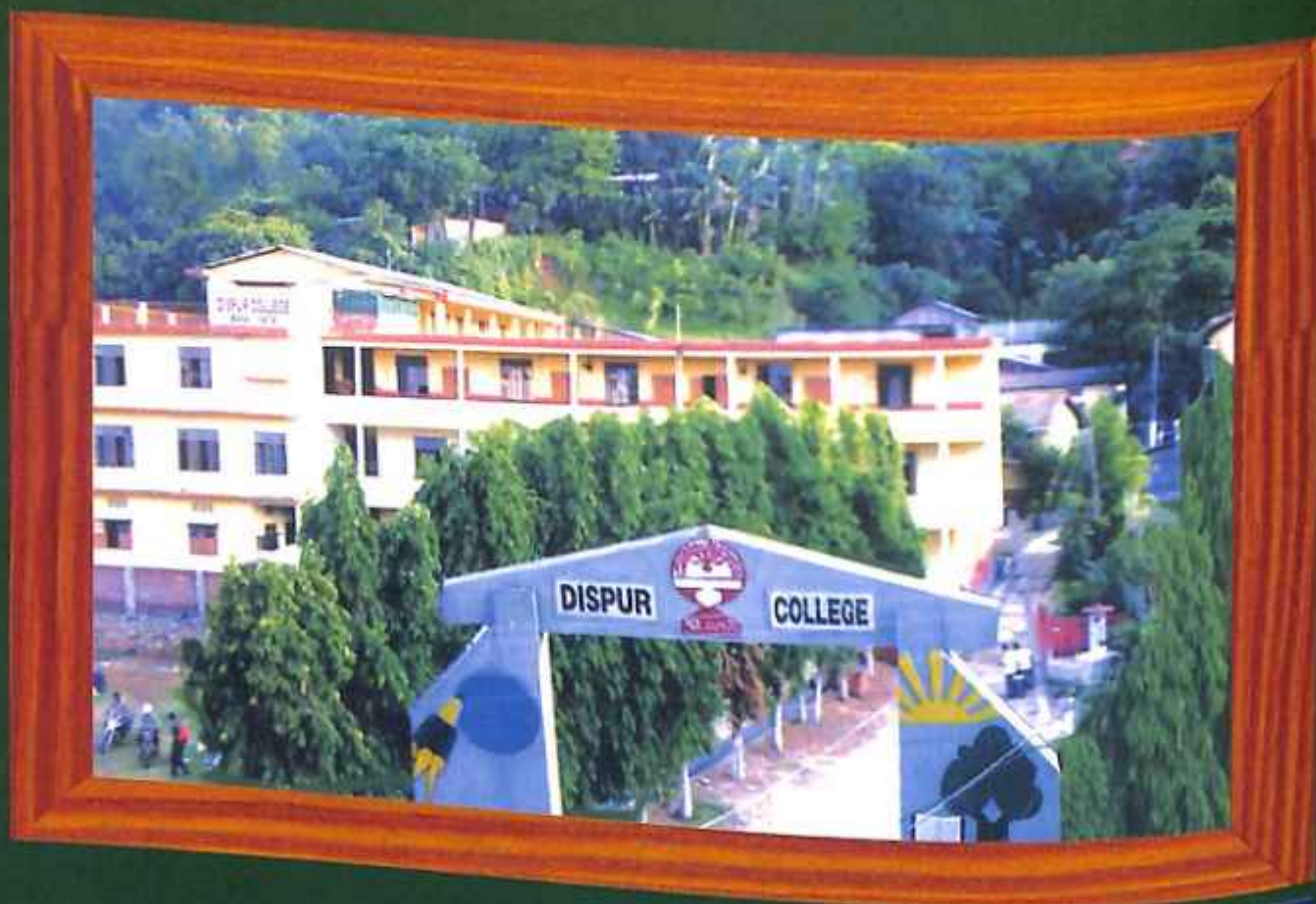
Admission will be on merit basis within the provision of government rules. However in case of any dispute the decision of the principal shall be final and binding. The college authority reserves the right to refuse admission to anyone without giving any reason thereof. Selected candidate must take admission on the date of interview by paying necessary fees.



PHOTO GALLERY



PROSPECTUS 2017-18



₹ 150/-

Printed and Published on behalf of Dispur College by
Dr. Amar Saikia, Principal, Dispur College, Guwahati-6
under the authority by the College Management

Printed at : Navanita Printers, Bamunimaidam, Guwahati-21
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